



## **NORTH CAROLINA**

Department of Transportation



# Powell Bill: Overview, Responsibilities of the Clerk & New Laws

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NCDOT

**North Carolina Association of Municipal Clerks (NCAMC)**  
**North Carolina League of Municipalities (NCLM)**  
**2019 Annual Conference Wilkesboro, NC**  
**August 15-17, 2019**



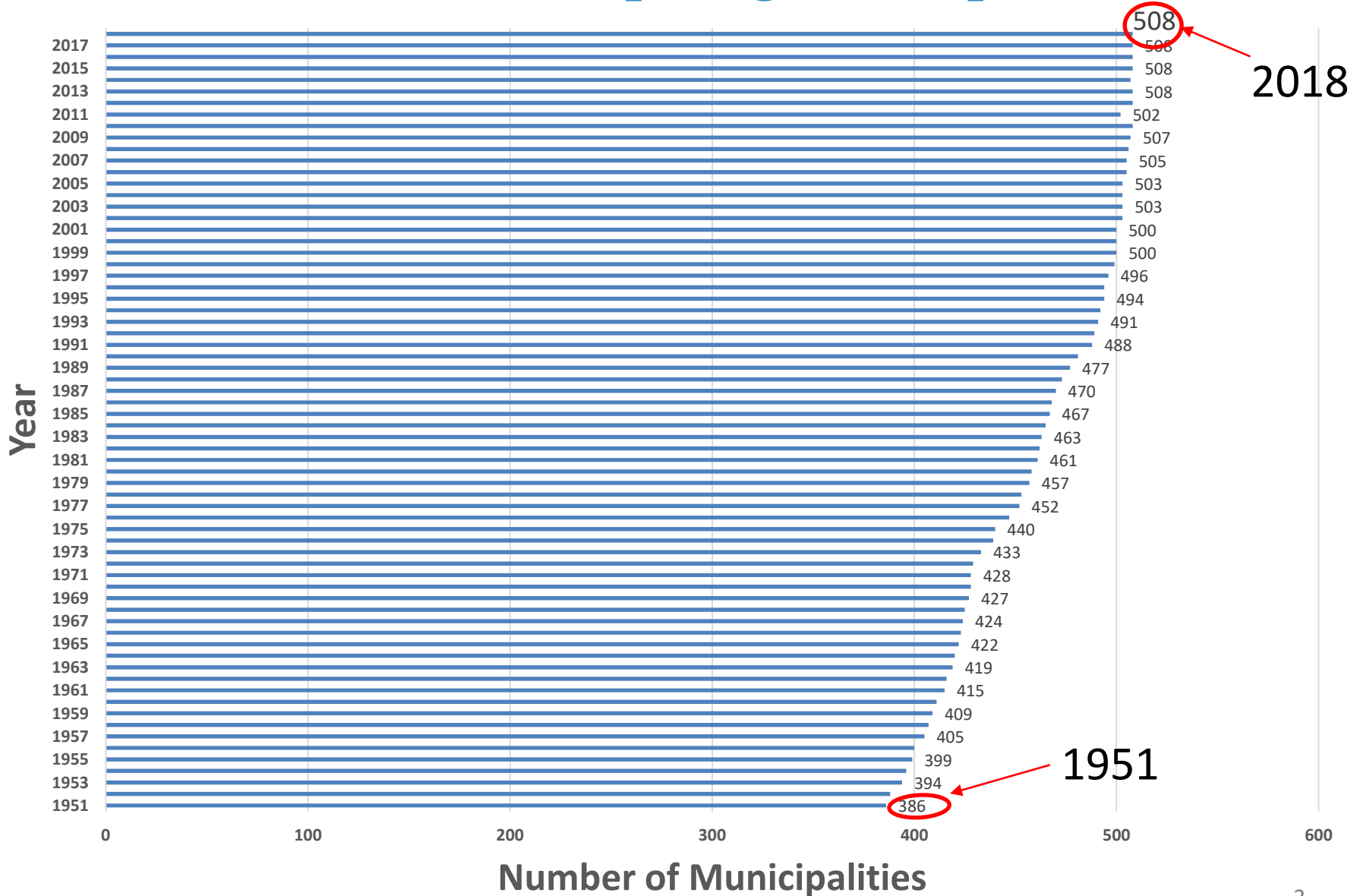
# History



- Law passed in 1951, To provide financial assistance to municipalities for municipally-maintained streets
- State Senator Junius K. Powell, an attorney & former Mayor of Whiteville, led the signatures on the bill, hence the name of the “Powell Bill” Program
- First Powell Bill funds were distributed in the Fall of 1951 (\$4.5 million among 386 participating municipalities)



# Number of Participating Municipalities





# Street Aid to Municipalities – Powell Bill Funds

S.L. 2015-241: Eliminated statutory formula and established fixed appropriation from the State Highway Fund:

**FY 2015-2016 – \$147.5M**

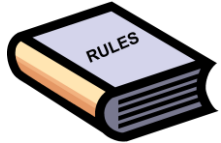
**FY 2016-2017 – \$147.5M**

**FY 2017-2018 – \$147.5M**

**FY 2018-2019 – \$147.5M**



# General Statute 136-41.1 through 136-41.4 and **House Bill 97**



Upon appropriation of funds by the General Assembly to the Department of Transportation for State Aid to Municipalities, **half** of the amount appropriated shall be allocated in cash on or **before October 1** and on or **before January 1** of each year to the cities and towns of the State in accordance with this section.



# Purpose

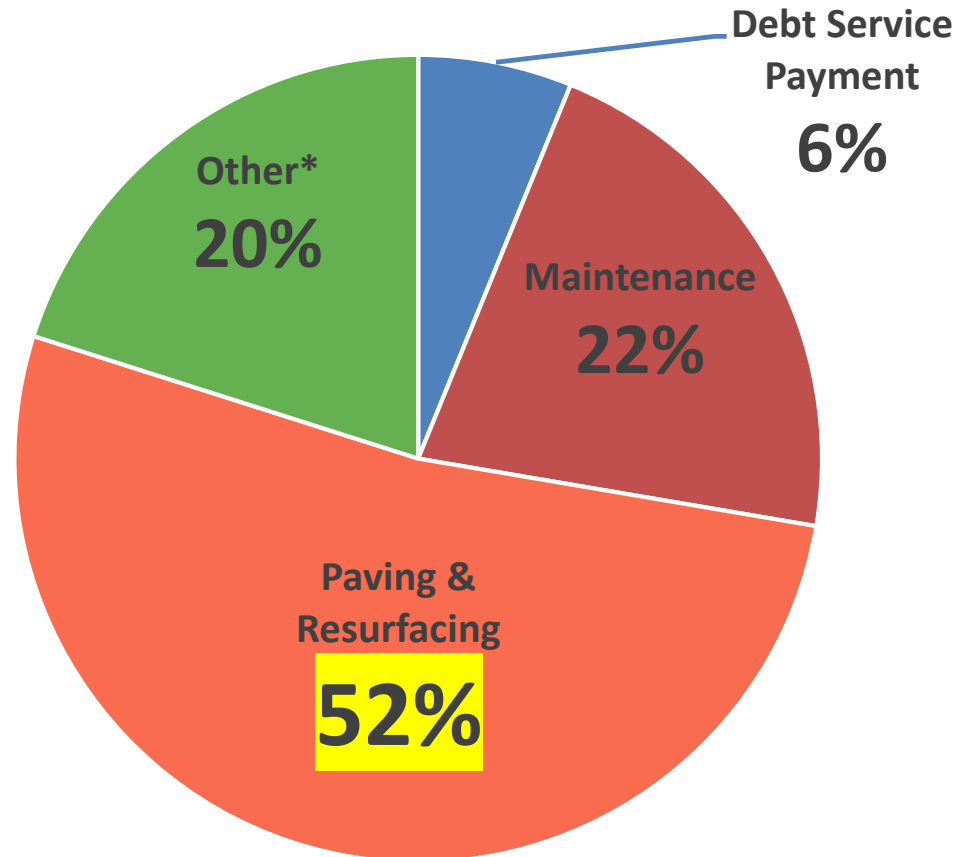


N.C.G.S. 136-41.3 provides, in part:

“the funds ... shall be expended by said cities and towns **primarily for the resurfacing of streets** within the corporate limits of the municipality but also be used for the purposes of **maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare including bridges, drainage, curb and gutter, and other necessary appurtenances within the corporate limits** of the municipality or for meeting the municipality's proportionate share of assessments levied for such **purposes, or for the planning, construction and maintenance of bikeways, greenways or sidewalks.**”



# 2018 Powell Bill Funds Expenditures

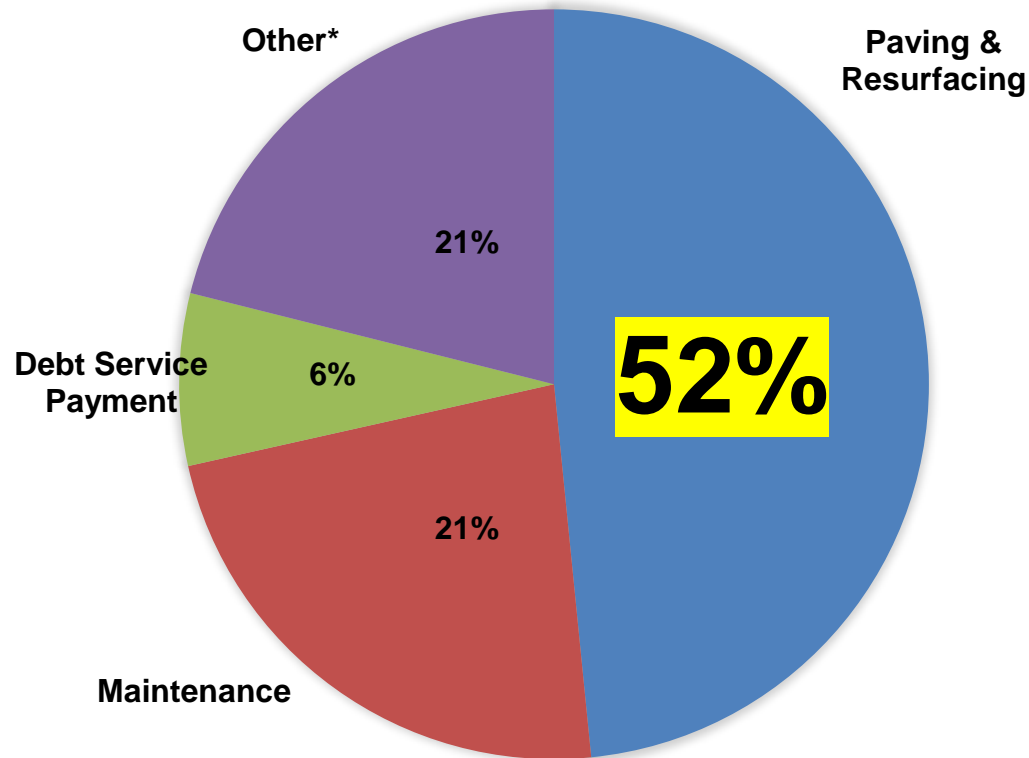


**\*Other:**

- (Bridge Construction and Repair
- Curb & Gutter
- Drainage & Storm Sewer
- Engineering
- Greenways
- Maintenance as part of Paving Project
- New Construction
- New Equipment
- Sidewalks
- Snow & Ice Removal
- TIP (Transportation Improvement Project)
- Traffic Control



# Street Aid to Municipalities – 2017 Powell Bill Funds Expenditures

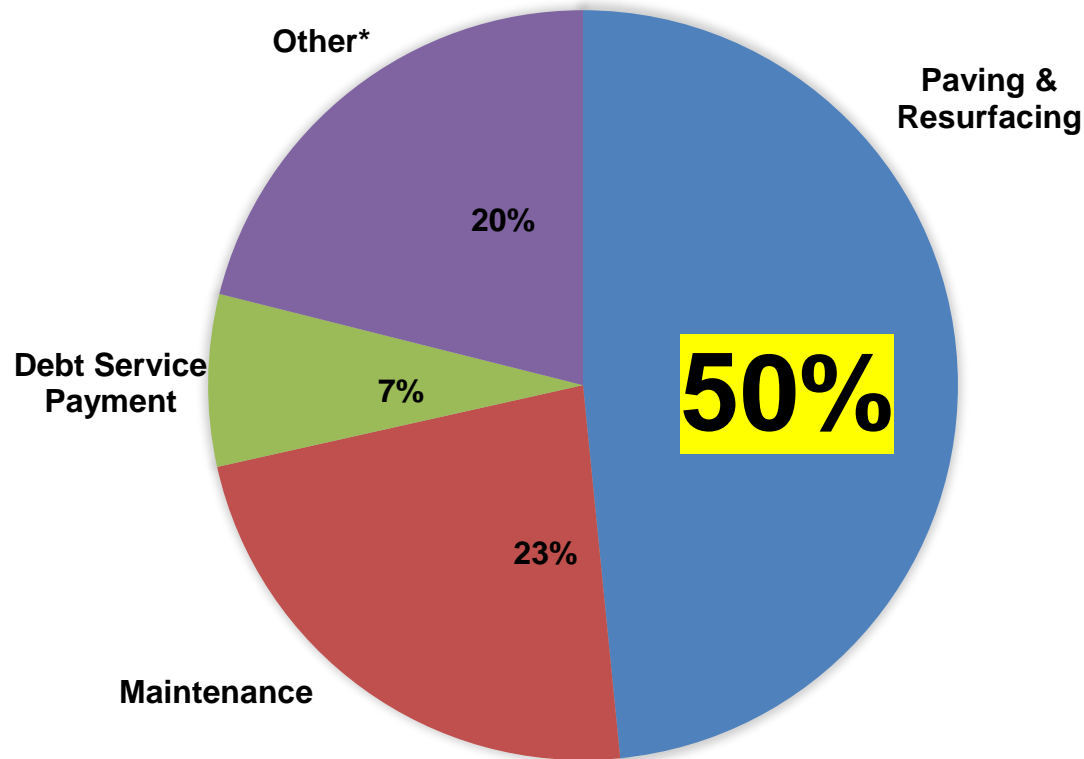


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- New Construction
- New Equipment
- Sidewalks
- Snow & Ice Removal
- TIP (Transportation Improvement Project)
- Traffic Control



# Street Aid to Municipalities – 2016 Powell Bill Funds Expenditures

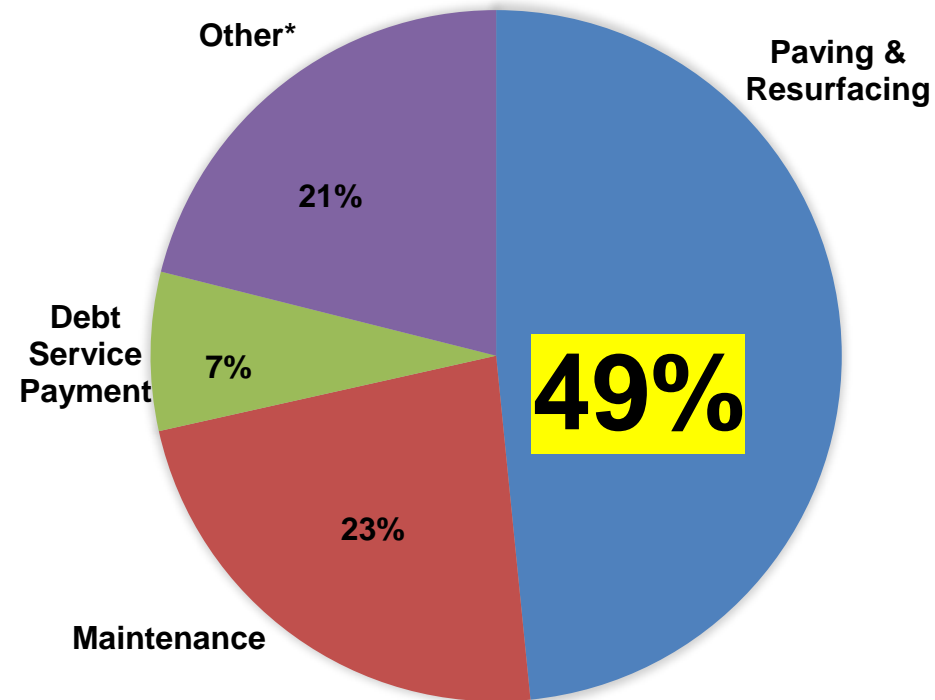
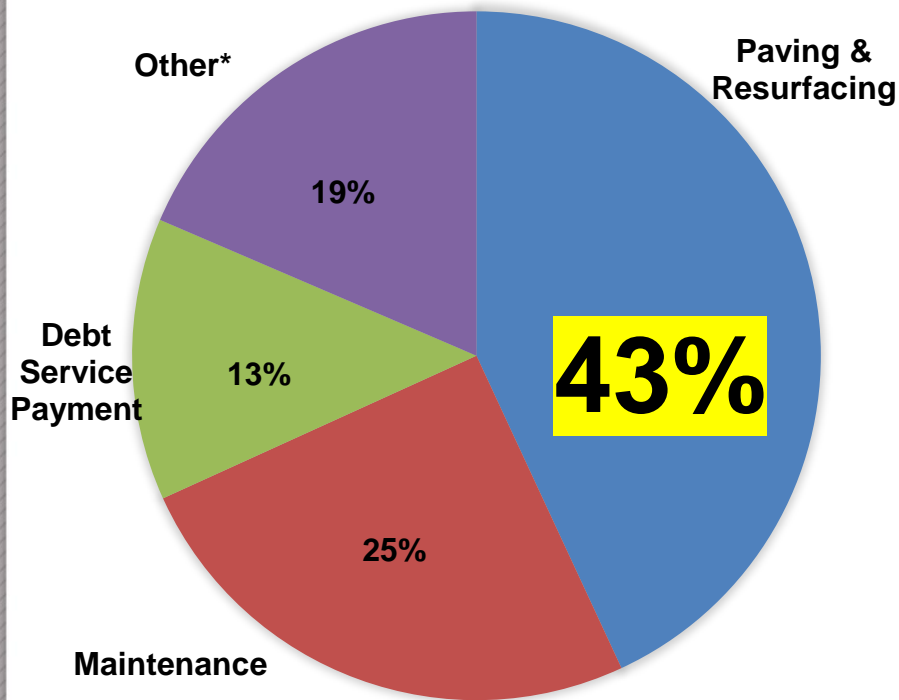


**\*Other:**

- (Bridge Construction and Repair
- Curb & Gutter
- Drainage & Storm Sewer
- Engineering
- Greenways
- Maintenance as part of Paving Project
- New Construction
- New Equipment
- Sidewalks
- Snow & Ice Removal
- TIP (Transportation Improvement Project)
- Traffic Control



## Street Aid to Municipalities – 2014 & 2015 Powell Bill Funds Expenditures



**\*Other:**


- (Bridge Construction and Repair
- Curb & Gutter
- Drainage & Storm Sewer
- Engineering

- Greenways
- Maintenance as part of Paving Project
- New Construction
- New Equipment

- Sidewalks
- Snow & Ice Removal
- TIP (Transportation Improvement Project)
- Traffic Control



# Powell Bill Expenditures for FY 2018

Expense Type	 Sum of Amount	Sum of Percentage
Paving & Resurfacing	\$ 80,621,858.23	52.23%
Maintenance	\$ 33,206,302.87	21.51%
Debt Service Payment	\$ 9,514,058.52	6.16%
Sidewalks	\$ 4,791,942.52	3.10%
New Equipment	\$ 4,025,433.50	2.61%
Maintenance as part of Paving Project	\$ 3,997,252.06	2.59%
Drainage & Storm Sewer	\$ 3,405,380.02	2.21%
Snow & Ice Removal	\$ 3,246,331.78	2.10%
Traffic Control	\$ 3,148,004.86	2.04%
New Construction	\$ 2,406,434.43	1.56%
Engineering	\$ 2,328,988.14	1.51%
Curb & Gutter	\$ 1,816,788.69	1.18%
Right of Way	\$ 692,685.21	0.45%
Bridge Construction and Repair	\$ 572,920.14	0.37%
TIP (Transportation Improvement Project)	\$ 434,786.95	0.28%
Greenways	\$ 101,791.26	0.07%
Bikeways	\$ 44,928.89	0.03%
<b>Grand Total</b>	<b>\$ 154,355,888.07</b>	<b>100.00%</b>



# Examples of Eligible Uses

Improvements or new construction of streets or public thoroughfares within the corporate limits, such as:

- Stabilizing, grading, paving, retreatments, seal and coating
- Curb and gutter construction, including curb cuts for handicapped persons
- Grade crossing eliminations



# Examples of Ineligible uses

- Construction and repair on private streets
- Street lighting
- Purchase or maintenance of parking meters
- Construction or maintenance of off-street parking areas or facilities
- Street name signs
- Leaf vacuums



# For Questions about the Uses of Funds: go to <https://connect.ncdot.gov/municipalities/State-Street-Aid>

The general statutes per HB 97 v9 of

Session 2015: <https://www.ncleg.net/Sessions/2015/Bills/House/HTML/H97v9.html>

and the new Session 2017-57, SENATE BILL 257 requires that a sum of \$147,500,000 be disbursed to the qualifying municipalities for FY-2017-2018 and FY 2018-2019.

<http://www.ncleg.net/Sessions/2017/Bills/Senate/PDF/S257v9.pdf>

The statutes also provide that funds be disbursed to the qualified municipalities on or before October 1st and January 1<sup>st</sup>, thereby allowing sufficient time after the end of the fiscal year for verification of information and to determine the proper allocations and preparation of disbursements. Powell Bill funds shall be expended primarily for the purposes of resurfacing streets within the corporate limits of the municipality but may also used for maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare within the municipal limits or for planning, construction, and maintenance of bikeways, greenways or sidewalks.

**Session 2017-57 SENATE BILL 257 states:** ....."The funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall not be expended for the construction of a sidewalk into which is built a mailbox, utility pole, fire hydrant, or other similar obstruction that would impede the clear passage of pedestrians on the sidewalk...."

... **(b1) Failure to File.** – A municipality that fails to file the statement required under subsection (b) of this section by October 1 is **ineligible to receive funds allocated on October 1** under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement. A municipality that fails to file the statement required under subsection (b) of this section by January 1 is ineligible to receive funds allocated under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement.  
...."

For questions concerning the Powell Bill Program, please **Contact Us**

Or send us a direct email to: [NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov)

## Instructions

Certified Statement and Map Information 

Digital Maps info 2018 

Example of a Good Map 

Expenditure Report Instructions 

Information on Measurements 

Instructions Municipal Street Fiscal Data Report 

KT Workshop Training (Powell Bill Reporting System Presentation) 

**Powell Bill Expenditure Guidance** 

Powell Bill Reporting System NCDOT Grants 2018 instructions and information 

Powell\_Bill\_Reporting\_System\_Help\_Guide 

Steps to turn off Pop-up-blocker 

Street Listing Form to Add or Delete 



## POWELL BILL PROGRAM

### Expenditure Guidance

The Powell Bill is codified in N.C.G.S. 136-41.1 through N.C.G.S. 136-41.4

N.C.G.S. §136-41.3 provides, in part: "...the funds allocated to cities and towns under the provisions of G.S. §136-41.2 shall be expended by said cities and towns **primarily for resurfacing of streets within the corporate limits of the municipality but may be used** for the purposes of maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare including bridges, drainage, curb and gutter, and other necessary appurtenances within the corporate limits of the municipality or for meeting the municipality's proportionate share of assessments levied for such purposes, or for the planning, construction and maintenance of bikeways, greenways or sidewalks."

### **I. Purposes for Which Powell Bill Funds CAN BE USED Are:**

**Note: Street names must be written on invoices for any work listed below.**

#### **A. Improvements or new construction of streets or public thoroughfares within the corporate limits, such as:**

1. Stabilizing, grading
2. Paving, retreatments, and seal coating
3. Curb and gutter construction, including curb cuts for handicapped persons
4. Construction of necessary storm drainage for protection of street
5. Construction of bridges and culverts
6. Grade crossing eliminations
7. Necessary landscaping or seeding required for proper street maintenance
8. Widening
9. Purchase, rental, operation, and maintenance of equipment necessary for street construction
10. Engineering, surveying, and other expenses incurred in qualifying for Powell Bill Funds provided such data is to be used as basic information for the construction and maintenance of streets
11. Necessary legal expenses incurred in street improvement programs
12. Acquisition of right-of-way
13. Salaries for street labor, supervision of street labor, and engineering used **exclusively** in street construction. **(Maintain appropriate documentation to support expenditures.)**
14. Sidewalk, greenway, and bikeway construction
15. Payments to contractors for any of the above



**B. Routine maintenance on streets or public thoroughfares within the corporate limits, such as:**

1. Dragging, machining, blading, or shaping
2. Patching, sealing or crack filling
3. Shoulder or curb and gutter maintenance and repair, including curb cuts for handicapped persons
4. Ditching, repair or maintenance of storm drains, culverts, catch basins, inlets, bridges, fills, etc., which are necessary and essential to street maintenance
5. Dust control treatments, calcium chloride applications
6. Snow removal or sand and debris removal resulting from natural causes (includes sanding and salting for snow removal). **(Not normal garbage or refuse collection.)**
7. Mowing
8. Labor, supervision, and engineering used exclusively in street maintenance. **(Maintain appropriate documentation to support expenditures.)**
9. Purchase, rental, operation and maintenance of equipment (including safety equipment) necessary and essential for street maintenance, and also including computers used exclusively for Powell Bill street maintenance. (Not software) Must prorate use of any equipment used for purposes other than eligible Powell Bill purposes. **(Maintain appropriate documentation to support expenditures.)**
10. Purchase of materials and supplies necessary for proper street maintenance and drainage
11. Street sweeping
12. Sidewalk, Greenway and Bikeway maintenance
13. Payments to contractors for any of the above

**C. Traffic Control Purposes Such As:**

1. Purchase and maintenance of traffic control devices including traffic counters
2. Purchase and maintenance of other traffic signs necessary for proper traffic control. **(Not street name signs)**
3. Purchase and application of traffic paint including crosswalks and on-street parking
4. Construction and maintenance of computerized traffic signal system
5. Construction and maintenance of speed bumps
6. Purchase of traffic cones. (Must prorate if used on non-Powell Bill streets.)

**D. Special Street Assessments:**

Payment of municipality's proportionate share of a special street assessment levy and cost incurred for improving intersections in an assessment program.



**E. Bonds:**

Current payment of principal or interest due on bonds outstanding, issued **exclusively** for streets and sidewalks, provided bonds were issued after enactment of Powell Bill.

**F. Bikeways, Greenways, and Sidewalks:**

For the planning, construction, and maintenance of bikeways, greenways, and sidewalks within the municipal limits or within the area of any metropolitan planning organization or rural planning organization.

**G. Banking:**

For fees associated with a checking account **ONLY** for Powell Bill. Prorated fees associated with a General Fund checking account with Powell Bill funds are not eligible. **Banking fees are only Powell Bill eligible if the checking account is established only for Powell Bill funds.**

**H. Transportation Improvement Project (TIP):**

N.C.G.S. §136-41.4 (effective October 1, 2007) provides the municipality an option to use some or all of its Powell Bill allocation for any Transportation Improvement Project currently on the approved project list within the municipality's limits or within the area of any metropolitan planning organization or rural planning organization. The amount of Powell Bill funds used must be an amount equal to that amount necessary to complete one full phase of the project.

**I. Sales Tax Refund:**

If the municipality pays sales taxes on a Powell Bill eligible invoice and then files for a sales tax refund with the Department of Revenue, the municipality must return the sales tax refund to their Powell Bill account; not to their General Fund. The sales tax refund must be recorded on the Powell Bill Expenditures Report.

**J. Interest:**

Interest income earned on your Powell Bill funds must be reported on your Powell Bill Expenditures Report. Powell Bill interest should not be placed in the General Fund but should become part of the Powell Bill fund account and used for Powell Bill purposes. This earned interest income should be added as a receipt on the Powell Bill Expenditures Report.



N.C.G.S. §136-41.3 further provides "IT SHALL BE UNLAWFUL FOR ANY MUNICIPAL EMPLOYEE OR MEMBER OF ANY GOVERNING BODY TO AUTHORIZE, DIRECT, OR PERMIT THE EXPENDITURE OF ANY FUNDS ACCRUING TO ANY MUNICIPALITY BY VIRTUE OF G. S. 136-41.1 AND 136-41.2 FOR ANY PURPOSE NOT HEREIN AUTHORIZED. ANY MEMBER OF ANY GOVERNING BODY OR MUNICIPAL EMPLOYEE SHALL BE PERSONALLY LIABLE FOR ANY UNAUTHORIZED EXPENDITURES."

**II. Purposes for Which Powell Bill Funds CANNOT BE USED Are:**

1. Construction, maintenance or repair on Private Streets
2. Street lighting
3. Purchase or maintenance of parking meters
4. Construction or maintenance of off-street parking areas or facilities
5. Street name signs
6. Leaf vacuums
7. Street repairs necessitated by utility installation or repairs
8. Installation, repair, removal of underground or overhead utility lines or fire hydrants
9. Garbage or refuse collection or removal, including purchase, operation or maintenance of garbage trucks. **(Municipalities with combined street and sanitary departments should be careful with respect to separation of payrolls and purchases.)**
10. Salaries or other expenses for traffic policemen
11. Police cars and motorcycles
12. Construction or maintenance of streets outside corporate limits even though on municipally-owned property
13. Thoroughfare Planning Studies or Pavement Management System Studies, and Bicycle Pedestrian Planning Grant
14. Construction of equipment shed for housing street equipment
15. Indirect costs such as budget administration, data processing, office equipment, etc.
16. Mowing along state system streets

**NOTE TO ALL MUNICIPALITIES:** If you are not sure whether an expenditure is Powell Bill eligible or not, please consult with your municipality's attorney; the North Carolina League of Municipalities' attorneys; your municipality's auditor; or the Powell Bill Program with the North Carolina Department of Transportation.

**Please feel free to contact** the Powell Bill Unit at [NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov) or call (919) 707-4586 **anytime you have questions.**



## *Note*

If you are not sure whether an expenditure is Powell Bill eligible or not, please consult:

- Your municipality's attorney or auditor
- The North Carolina League of Municipalities' attorneys
- Powell Bill Program Coordinator and Staff



# Allocation Formula – NCGS 136-41.1(a)

Population



75%

Certified Mileage



25%

**Total FY2018-19 Powell Bill Funds Available:**      **\$ 147,392,460.15**

**Population (75%) :**

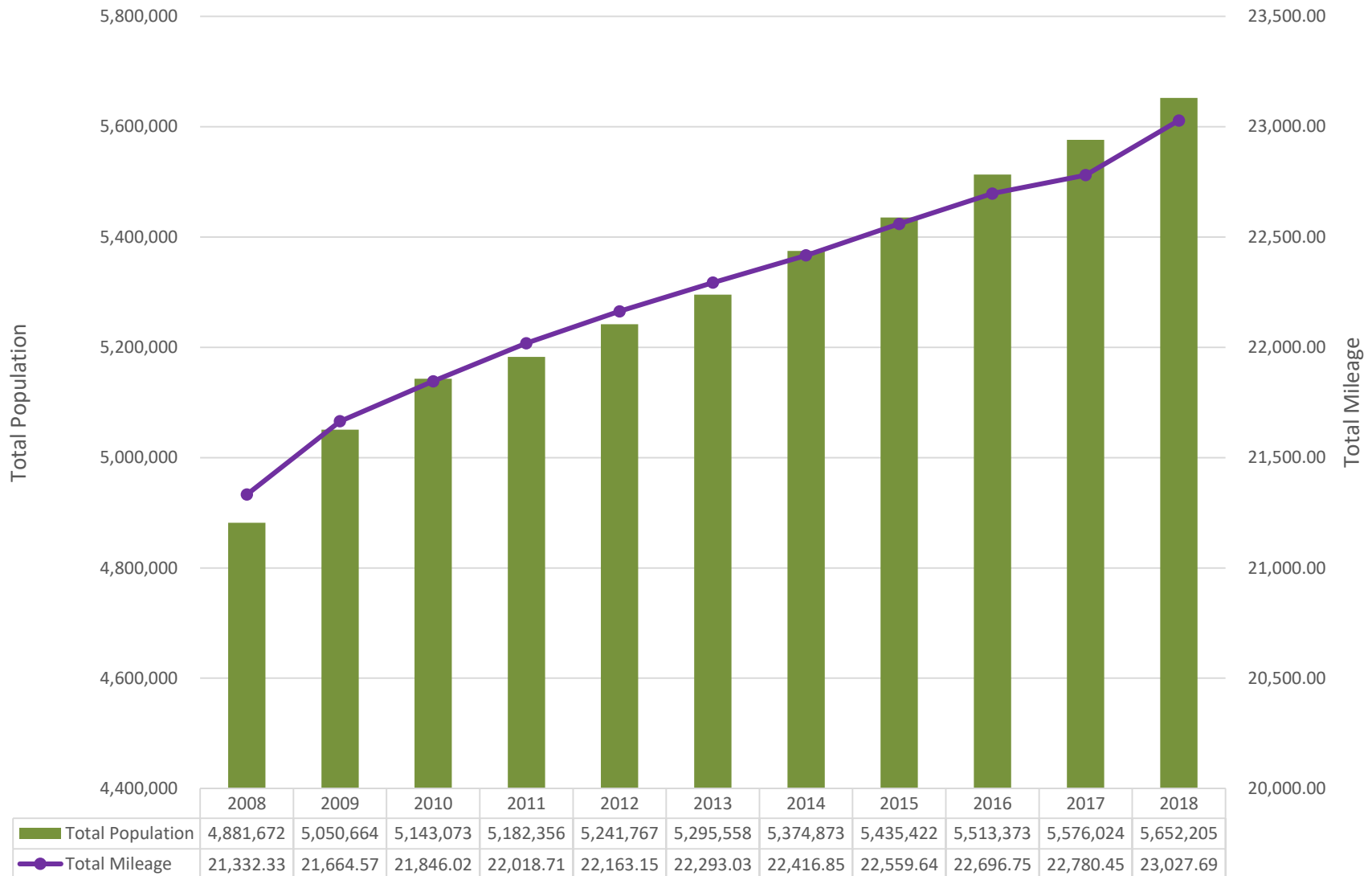
\$110,544,345.11 ÷ 5,652,205 people = \$19.56 per capita

**Mileage (25%) :**

\$36,848,115.04 ÷ 23,027.69 miles = \$1,600.17 per mile

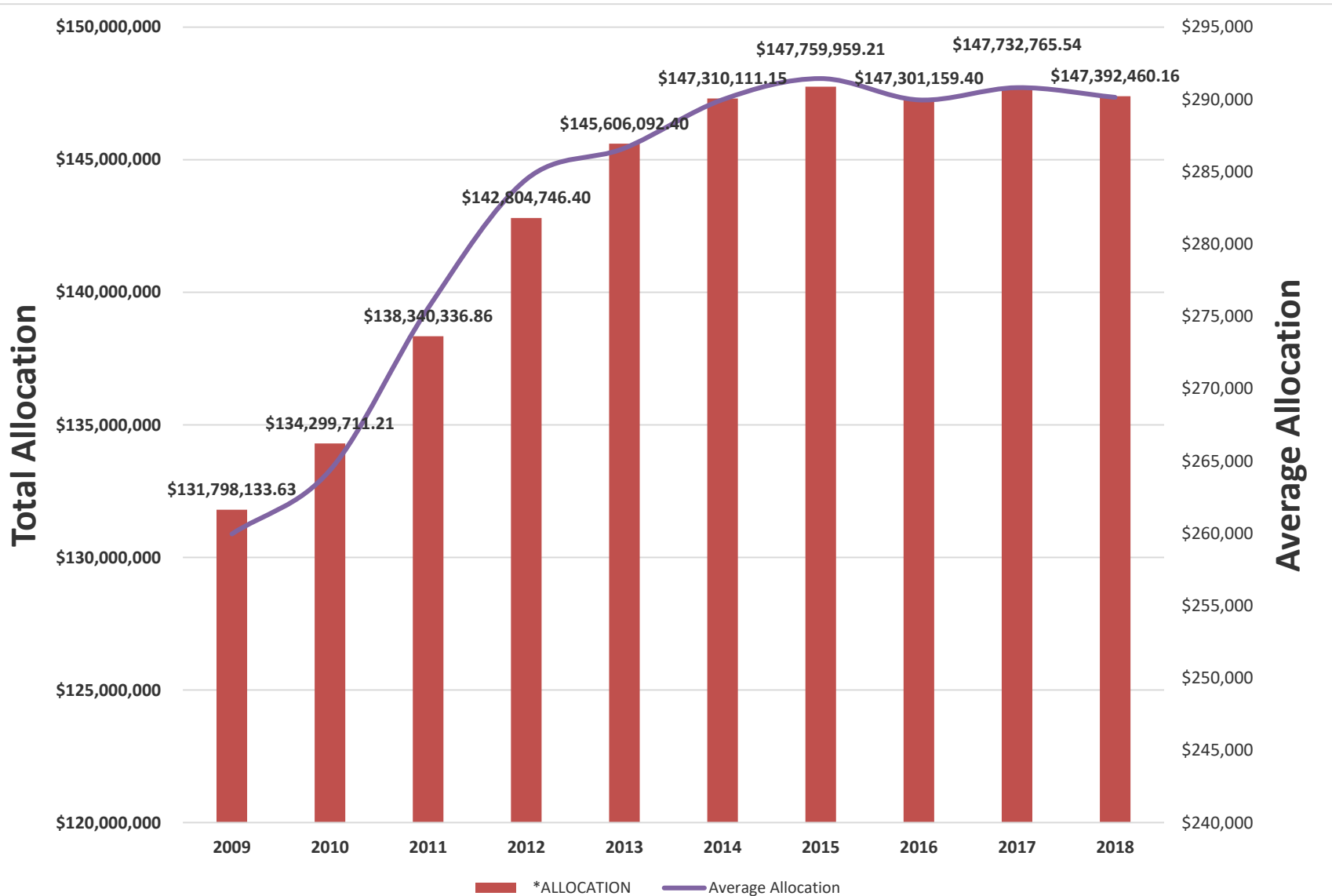


# Total Population and Mileage Trends: 2008-2018





# Powell Bill Total /Average Allocations: 2009-2018





# How Do I Find Out My Town's Population?

- Check the *Office of State Budget Management* website at :  
<https://www.osbm.nc.gov/demog/municipal-population-estimates>
- Contact: Dr. Michael Cline, State Demographer  
Phone: (919) 807- 4756  
Email: [michael.cline@osbm.nc.gov](mailto:michael.cline@osbm.nc.gov)



# Session Law 2017-57

## STATE AID TO MUNICIPALITIES/NO FUNDS IF MUNICIPALITY FAILS TO FILE STATEMENT AND STUDY HOW TO ACCOUNT FOR SEASONAL POPULATION SHIFTS

SECTION 34.17.(a) G.S. 136-41.3 reads as rewritten:

"§ 136-41.3. Use of funds; records and annual statement; excess accumulation of funds; contracts for maintenance, etc., of streets.

(a) Uses of Funds. – The~~Except as otherwise provided in this subsection, the funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall be expended by said cities and towns primarily for the resurfacing of streets within the corporate limits of the municipality but may also be used for the purposes of maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare including bridges, drainage, curb and gutter, and other necessary appurtenances within the corporate limits of the municipality or for meeting the municipality's proportionate share of assessments levied for such purposes, or for the planning, construction and maintenance of bikeways, greenways, or sidewalks. The funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall not be expended for the construction of a sidewalk into which is built a mailbox, utility pole, fire hydrant, or other similar obstruction that would impede the clear passage of pedestrians on the sidewalk.~~

...

(b1) Failure to File. – A municipality that fails to file the statement required under subsection (b) of this section by October 1 is ineligible to receive funds allocated on October 1 under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement. A municipality that fails to file the statement required under subsection (b) of this section by January 1 is ineligible to receive funds allocated under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement.



...

(b1) Failure to File. – A municipality that fails to file the statement required under subsection (b) of this section by October 1 is ineligible to receive funds allocated on October 1 under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement. A municipality that fails to file the statement required under subsection (b) of this section by January 1 is ineligible to receive funds allocated under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement.

...."

**SECTION 34.17.(b)** Study. – The Department of Transportation shall study how to adjust the formula in G.S. 136-41.1(a) to account for seasonal shifts in municipal populations. The Department of Transportation shall report its findings, including any legislative recommendations, to the Joint Legislative Transportation Oversight Committee by December 1, 2017.

**SECTION 34.17.(c)** Effective Date. – G.S. 136-41.3(b1), as enacted by subsection (a) of this section, is effective when it becomes law and applies to allocations on or after that date. The remainder of this section is effective when it becomes law.



# House Bill 966 – Proposed

**Has NOT Passed  
Ratified Status!**

<https://www.ncleg.gov/BillLookUp/2019/h966>

## Current Operations – Highway Fund

**FY 2019-2020**

**FY 2020-2021**

Department of Transportation

Page 10

House Bill 966-Ratified

Administration	\$89,090,615	\$89,105,965
Division of Highways		
Administration	40,700,089	40,700,089
Construction	46,643,869	36,100,000
Maintenance	1,450,263,015	1,540,896,422
Governor's Highway Safety Program	267,914	267,914
OSHA Program	358,030	358,030
<b>State Aid to Municipalities</b>	<b>147,500,000</b>	<b>154,875,000</b>





# House Bill 966 – Proposed

Has NOT Passed  
Ratified Status!

<https://www.ncleg.gov/BillLookUp/2019/h966>

## **ADDITIONAL POWELL BILL FUNDS FOR SMALLER MUNICIPALITIES**

**SECTION 40.4.** The additional sum of seven million three hundred seventy-five thousand dollars (\$7,375,000) in recurring funds appropriated in this act for the 2020-2021 fiscal year to the Department of Transportation for the Powell Bill Program (Fund Code 7836) shall be allocated in accordance with the requirements of G.S. 136-41.1(a) only to municipalities with a population of 200,000 or less according to the most recent federal decennial census completed as of the effective date of this section. Nothing in this section shall be construed as (i) prohibiting municipalities eligible for funds under this section from being eligible for recurring funds appropriated in this act to the Department of Transportation for the State Aid–Powell Bill Fund or (ii) otherwise modifying the allocation of recurring funds appropriated in this act to the Department of Transportation for the State Aid–Powell Bill Fund.



# House Bill 129 – Proposed

<https://www.ncleg.gov/BillLookUp/2019/h129>

**Has NOT Passed**

Short Title: Powell Bill/Use For Parks.

(Public)

## A BILL TO BE ENTITLED

AN ACT TO PERMIT CITIES AND TOWNS WITH A POPULATION OF 3,000 OR LESS AND NO MORE THAN ONE MILE OF PUBLIC STREETS TO USE POWELL BILL FUNDS FOR THE PLANNING, CONSTRUCTION, AND MAINTENANCE OF PARKS.

The General Assembly of North Carolina enacts:

### **SECTION 1.** G.S. 136-41.3(a) reads as rewritten:

"(a) Uses of Funds. – Except as otherwise provided in this subsection, the funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall be expended by said cities and towns primarily for the resurfacing of streets within the corporate limits of the municipality but may also be used for the purposes of maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare including bridges, drainage, curb and gutter, and other necessary appurtenances within the corporate limits of the municipality or for meeting the municipality's proportionate share of assessments levied for such purposes, or for the planning, construction and maintenance of bikeways, greenways, or sidewalks. For cities and towns that have a population of 3,000 or less and no more than 1 mile of public streets, the funds allocated under the provisions of G.S. 136-41.2 may be expended for the planning, construction, and maintenance of parks. The funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall not be expended for the construction of a sidewalk into which is built a mailbox, utility pole, fire hydrant, or other similar obstruction that would impede the clear passage of pedestrians on the sidewalk."

**SECTION 2.** This act is effective when it becomes law and applies to funds received before, on, or after that date.



# Important Dates to Remember

## IMPORTANT DATES TO REMEMBER

Certified Statement, street listing, certified Powell Bill map, and add/delete sheet (if applicable)



Powell Bill Expenditures Report is statutorily due



Municipal Street Fiscal Data Report is due

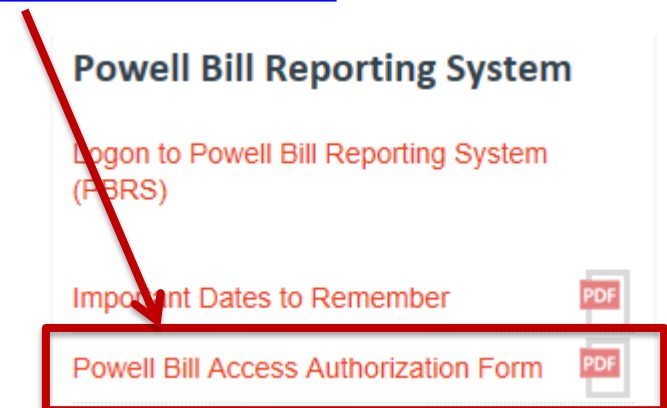


**\*\* Your municipality will be disqualified from the Powell Bill Program if all required documentation is not received prior to the disbursement of the allocation. \*\***



# Powell Bill Reporting System

- Online system for submitting Powell Bill reports and information
- Getting Access to the System
  - New users:
    - Complete the Access Authorization Form found online website
      - <https://connect.ncdot.gov/municipalities/State-Street-Aid/>
    - Email it to the Powell Bill Unit:  
[NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov)
    - Receive an email with assigned Username and initial password





# System Access Authorization Form

\*Vendor #:  
*PB Office Use Only*

## Powell Bill Reporting System Access Authorization

The Powell Bill System is used to complete a variety of work, including submitting an Expenditure Report or Municipal Data Report, submitting a Certified Statement, and amending an Expenditure Report. To be granted access to the system, please complete the form – All Sections are required.

After your application has been processed, you will be emailed your personal User ID and temporary password to access the system. You must create a new password prior to logging into the Powell Bill System for the first time.

A separate form will be required for each User ID and Password issuance. Scan, attach, and email the form to the Powell Bill Unit at NCDOT\_PowellBill@ncdot.gov.

*Red (\*) = required field*

### Section 1 – User ID Information

First Name: \*  Last Name: \*   
 Title: \*  Email: \*   
 Telephone: \*  Ext.:  Fax:   
 Are you a primary Powell Bill contact person for the municipality? \* ☐ Yes ☐ No  
 Do you have an existing EBS Account? ☐ Yes ☐ No If Yes, Account Name:

**New Users Only:** *Remember this number! This is used to verify your identity and retrieve your information if you forget your password. We suggest using any unique number.*

8-digit Security Code: \*

### Section 2 – Job Function Permissions (select one \*)

☐ Display ONLY – (Z-GM\_PB\_SR\_DISPLAY\_ALL\_COMP)  
☐ Display/Create/Submit/Change – Certified Statement (Agreement) – (Z-GM\_PB\_SR\_AGREEMENT\_COMP)  
☐ Display/Create/Submit/Change – Powell Bill Expenditure or Fiscal Data Report (Change Request) – (Z-GM\_PB\_SR\_MUN\_FISCAL\_RPT\_COMP)  
☐ Display/Create/Submit/Change – ALL – (Z-GM\_PB\_SR\_AGREE\_MUN\_FI\_COMP) & (CRM Business Role for all= ZPOWAP)

### Section 3 – Municipality Information

Municipality: \*   
 Municipality Mailing Address: \*   
 Municipality Telephone:  Municipality Email:   
 Mayor's Name:  Clerk/Administrator's Name:

☐ I certify the information above is accurate and I am the authorized person to perform the duties listed.

Print Name: \*   
 Signature: \*  Date: \*   
 Authorized Official Signature (Usually the Mayor) : \*

Rev 7/1/19



# Agreement/Certified Statement

**Purpose:** The Municipality certifies their street mileage and that they qualify to receive Powell Bill funds.

- **Required Documents:**
  - Completed form with signatures & seal
  - Street Listing
  - Town Limit or Powell Bill Mileage Change?
    - Page 3 of the Certified Statement form with signature & seal
    - Add/Delete Sheet
    - Certified Map

**Due between  
July 1<sup>st</sup> & July 21<sup>st</sup>**



# Certified Statement

## Review Form, Print, and Obtain Signatures & Seals.

2000030158

STATE OF NORTH CAROLINA  
COUNTY OF FORSYTH

MUNICIPALITY OF TOWN OF WALKERTOWN

**CERTIFIED STATEMENT**

(DUE BETWEEN JULY 1 & JULY 21 – PLEASE FILL IN EVERY BLANK; IF NOT APPLICABLE, USE N/A.)

Pursuant to G.S. 136-41.1 through 136-41.3, as amended, this is to certify that the undersigned is the duly elected, qualified and acting Mayor of TOWN OF WALKERTOWN, North Carolina, and that the following statements are true and correct:

- ELECTION:** This municipality, pursuant to municipal charter or law, conducted an election for the purpose of electing municipal officials on the following date: Tuesday, November 7, 2017  
(The above election date should represent the most recent date of election for this purpose.)
- AD VALOREM TAX:**
  - That this municipality has levied for the current fiscal year ending June 30, 2020, an ad valorem tax upon all taxable property within its corporate limits, and that the current ad valorem tax rate per \$100 valuation is: \$0.20.  
(Not applicable for first allocation enter "0")
  - That the total ad valorem tax levied for the preceding fiscal year ending June 30, 2019, amounted to: \$874,388.00.  
(Not applicable for first allocation enter "0")
  - That the total cash collections of ad valorem taxes levied for the preceding fiscal year ending June 30, 2019, amounted to: \$881,392.55.  
(Not applicable for first allocation enter "0")
- BUDGET ORDINANCE:**
  - That this municipality has formally adopted a budget ordinance in substantial compliance with G.S. 160-410.3, showing revenue received from all sources and funds appropriated. ☒ Yes ☐ No
  - That this budget ordinance shows that funds have been appropriated for at least two of the following municipal services: garbage and refuse collection; police protection; fire protection; sewage collection or disposal; water distribution; street maintenance; street construction or right-of-way acquisition; street lighting; and zoning. These services are:  
police protection, fire protection, street maintenance, street construction or right of way acquisition, street lighting, and zoning.
- That in addition to streets comprising the State Highway System (i.e., the State Primary Highway System and extensions of the State Secondary Road System) there are, as of **July 1, 2019**, within the limits of this municipality, local streets conforming to the requirements of G.S. 136-41.1, as amended, having a length as shown in the following tabulation, all of which streets are within the corporate limits, are maintained by the municipality, open to use by the general public, and have an average width of not less than sixteen (16) feet. If your municipality lies within more than one county, please make sure mileage is listed by county.

County	System	Dirt Unsurfaced	Soil, Stone, or Gravel Type Surfaced	Hard Surfaced	Total Miles
FORSYTH	STREET LENGTH	0.00	0.47	16.37	16.84
	STREET LENGTH	0.00	0.00	0.00	0.00
	STREET LENGTH	0.00	0.00	0.00	0.00
	<b>Total</b>	<b>Local Streets</b>	0.00	0.47	16.37

- There are 0 miles of Local Municipal Streets that have an average width of LESS than sixteen (16) feet, that are not on the State Primary Highway System or State Secondary System, and do not meet the requirements of G.S. 136-41.1.
- Corporate limits have change during the fiscal year. ☐ Yes ☒ No
- Total Powell Bill street mileage has changed during the period July 1, 2018 through June 30, 2019. ☒ Yes ☐ No

(Yellow Form - Municipalities incorporated after 01/01/1945 thru 12/31/1999)

If Questions 6 & 7 are both NO, then no map is required to be mailed to NCDOT or attached in on-line system. The previous certified map on file with NCDOT is adequate. Only the below certification is necessary.

WITNESS my hand and official seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

(Date has to be on or after July 1, 2019)

ATTEST:

CLERK

MAYOR

(AFFIX MUNICIPAL SEAL)

### Make sure:

- All questions are answered & blanks are filled in
- Embossed Seals** are shaded over with pencil before scanning

(Yellow Form - Municipalities incorporated after 01/01/1945 thru 12/31/1999)



# Certified Statement – Page 3

If either Question 6 or 7 is YES, or there have been changes to your system streets, such as abandoned streets, added streets, system transfers, then the following are required:

- A new Powell Bill paper map is to be mailed to NCDOT or a digital map is to be attached in the on-line system. It must be newly certified by a Registered Professional Engineer or Land Surveyor. The map must be signed, sealed and dated July 1, 2019 or after, by a Registered Professional Engineer or Land Surveyor.
- In the Powell Bill on-line system, attach the streets added or deleted sheet to your agreement.
- In the Powell Bill on-line system, attach an updated streets listing in alphabetical order to your agreement. The street listing total mileage should equal the total mileage on your Certified Statement.
- Certify the statement below.

STATE OF NORTH CAROLINA

COUNTY OF:

This is to certify that I am a Registered Professional Engineer or Land Surveyor pursuant to the laws of the State of North Carolina; that I have examined the mileage statements and maps referred to in Items 4, 5, 6 and 7 above; that I have made actual measurements and examinations of non-State system streets in the above municipality and from said examinations and measurements, the statements and distances contained in said table are correct; and that the map and the mileage statements are correct within a possible error of one-hundredth of a mile per mile.

WITNESS my hand and official seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

(Date has to be on or after July 1, 2019)

Add Seal

(AFFIX SEAL)

\_\_\_\_\_  
Registered Professional Engineer or Land Surveyor



# Streets Listing & Add/Delete Sheet

TOWN OF _____ STREET INVENTORY				
16 FEET OR OVER IN WIDTH				
ROADWAY NAME	LENGTH (Miles)	AVERAGE WIDTH (feet)	ROAD TYPE	YEAR MEASURED
Academy Street	0.18	16	Asphalt	2005
Avery Street	0.07	16	Asphalt	2005
Azalea Lane	0.33	16	Asphalt	2005
Bennett Street	0.12	16	Asphalt	2005
Boone Ridge Drive	0.21	16	Asphalt	2005
Boone Street	0.10	16	Asphalt	2005
Bowditch Street	0.50	16	Asphalt	2005
Byrd Street	0.05	16	Asphalt	2005
Celo Street	0.21	16	Asphalt	2005
Church Street	0.37	16	Asphalt	2005
Cooper Street	0.10	16	Asphalt	2005
Court Street	0.07	16	Asphalt	2005
Dale Street	0.20	16	Asphalt	2005
Daniel Street	0.13	16	Asphalt	2005
Depot Street	0.05	16	Asphalt	2005
Duplin Hill	0.09	16	Asphalt	2005
East Boulevard	0.28	16	Asphalt	2005
West Boulevard	0.16	16	Asphalt	2005
Edgemoor Street	0.15	16	Asphalt	2005
Evans Street	0.04	16	Gravel	2005
Galley Street	0.10	16	Asphalt	2005

Municipality of: TOWN OF \_\_\_\_\_ Page 1 of 1

**ATTACH THIS LIST WITH CERTIFIED STATEMENT AND POWELL BILL MAP**  
**STREETS ADDED / DELETED BETWEEN JULY 1, 2017 AND JUNE 30, 2018**

Municipality of: TOWN OF \_\_\_\_\_ Date: 07/20/2018

Please list **only** those streets, or portions thereof, that have either been **added to**, or **deleted from**, your municipality's street system between July 1, 2017 and June 30, 2018.

STREET NAME (or SR # if Transfer from State System) (ADDED TO)	MILEAGE (convert feet to hundredth of a mile)	+
FONTANA CAMPGROUND ROAD	0.77	-
PARK DRIVE	0.04	-
PARK WAY	0.11	-
TOTAL	0.92	
STREET NAME (or SR # if Transfer from State System) (DELETED FROM)	MILEAGE (convert feet to hundredth of a mile)	+
		-
TOTAL		
TOTAL STREETS ADDED AND DELETED		MILEAGE
Total Streets Added		0.92
Total Streets Deleted		
TOTAL		0.92



# Powell Bill Map

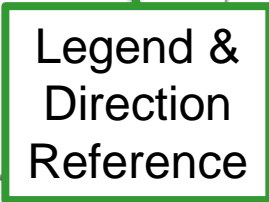
- A new signed and approved map is required:
  - Every 5 years
  - ~ **OR** ~
  - Whenever there are changes to corporate limits or total Powell Bill street mileage



# Powell Bill Map

- Submitting Digital Maps
  - Should be attached to the Certified Statement in the Powell Bill Reporting System (PBRs)
  - GIS Shape files may also be attached if available
- Digital maps **MUST** have an engineer's or surveyor's seal, signature and date.
- The scanning of the map can be performed as a duty of the engineering firm hired by the municipality.







# Board of Transportation – Item P

- Street(s) are currently being maintained by the municipality and will need to meet the NCDOT street standards. The requests are processed through the municipality's local district NCDOT office and the GIS Unit.
- The local district NCDOT office adds required forms and submits the request to the Powell Bill unit for review and GIS mileage verification from the GIS Unit.



# Board of Transportation – Item P

Item P  
Page 1 of 2

## NCDOT June 2019 Board of Transportation Agenda

### Approval of Municipal Street System Changes

#### Addition to the State Highway System

Div	County	Municipality	Road	Termini	Length
5	Wake	Town of Fuquay-Varina	North Judd Parkway Northeast	To add North Judd Parkway Northeast (1.52 miles) from the end of the existing DOT maintenance (north of the intersection of Broad Street and North Judd Parkway Northeast) to the intersection of Broad Street/NC 55.	1.520
<b>File Name:</b> Wake_2019_06_M001					
5	Wake	Town of Fuquay-Varina	South Judd Parkway Southwest	To add South Judd Parkway Southwest (0.45 miles) from NC 42 to the intersection of Hunter's Ridge Drive.	0.450
<b>File Name:</b> Wake_2019_06_M002					
5	Wake	Town of Cary	Morrisville Parkway	To add Morrisville Parkway from NC 55 Highway to the eastern end of the construction of Morrisville Parkway Interchange Project (U-5315)	0.880
<b>File Name:</b> Wake_2019_06_M003					



# Board of Transportation – Item P

Item P  
Page 2 of 2

## Approval of Municipal Street System Changes

### Deletions from the State Highway System

Div	County	Municipality	Road	Termini	Length
5	Wake	Town of Cary	SR 1609; Turner Creek Road	To delete Turner Creek Road from NC 55 highway to end of State maintenance east of the western entrance to Turner Creek Elementary School	0.210
		<b>File Name:</b>	Wake_2019_06_M004		
5	Wake	Town of Cary	SR 1423; Piney Plains Road	To delete Piney Plains Road from Walnut Street (SR1313) to Dillard Drive (SR 1349)	0.430
		<b>File Name:</b>	Wake_2019_06_M004		
5	Wake	Town of Cary	SR 1435; Old Raleigh Road	To delete Old Raleigh Road from western intersection with Auto Park Boulevard to Gregson Drive (SR 1435)	0.640
		<b>File Name:</b>	Wake_2019_06_M004		
5	Wake	Town of Cary	SR 1435; Gregson Drive	To delete Gregson Drive from US-64 to Old Raleigh Road (SR 1435)	0.060
		<b>File Name:</b>	Wake_2019_06_M004		

**Total Miles = 1.34**



**\$147.5M**





# Expenditure Report

Purpose: Report expenses of **Powell Bill funds** **ONLY** for the previous fiscal year.

- Required Documents:
  - Completed form with signatures & seal

**Due by August 1<sup>st</sup>**

Per G.S. 136-41.3 – 136-41.4,  
“Records and Annual Statement”



# Excess Accumulation

E114 - Sidewalks	
E115 - TIP (Transportation Improvement Project)	
E116 - Greenways	
Total Expenditure for Powell Bill Streets FY ( 2018 - 2019 )	\$59,678.27

Summary	Amount
Revenue Total	\$70,425.87
Less Expenditure Total	\$59,678.27

<b>BALANCE ON HAND AS OF JUNE 30, 2019 (RESERVED FOR POWELL BILL)</b>	<b>\$10,747.60</b>
---	--------------------

**Make Note:** The Balance On Hand is what will carry over to the next year.  
This amount cannot exceed the last 10 or 20 (<5,000 population) Powell Bill allocations.



# Excess Accumulation



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

ROY COOPER  
GOVERNOR

JAMES H. TROGDON, III  
SECRETARY

February 22, 2019

Town of \_\_\_\_\_  
Attention: Finance Director  
PO Box \_\_\_\_\_  
\_\_\_\_\_, NC \_\_\_\_\_

In updating our computer records for Powell Bill, we noticed that your municipality's current ending balance **exceeds** the sum of the allowed number of allocations by **\$6,087.61**.

G.S. §136-41.3(c) states, in part: "...any municipality having accumulated an amount greater than the sum of the past 10 allocations made, shall have an amount equal to such excess **deducted from the next allocation** after receipt of the report required by this section. Such deductions shall be carried over and added to the amount to be allocated to municipalities for the following year."

The statute also states that: "...the Department shall adopt a policy to allow small municipalities to apply to the Department to be allowed to accumulate up to the sum of the past 20 allocations if a municipality's allocations are so small that the sum of the past 10 allocations would not be sufficient to accomplish the purposes of this section."

A municipality, as outlined in G. S. §136-41.2, may qualify for this policy by having a population size of less than 5,000. If your municipality meets this population criteria, you can email a written request to [NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov) to extend the allocations, as stated in the above provision, and possibly be granted an extension from the 10 to the 20 allocations.

This is just a reminder that your municipality has until June 30, 2019, to spend any excess funds, **plus** any Powell Bill account **interest** earned during FY 2018-19. Any expenditures submitted will be subtracted from the current ending balance noted above.

If you have any questions or need further information, please call (919) 707-4586 or email [NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov). You can access the Powell Bill information on our webpage at <https://connect.ncdot.gov/municipalities/State-Street-Aid/>.

- Municipalities at risk of being in "Excess" Status are notified by letter in mid February.
- You can request to move to twenty (20) allocations or spend the excess amount in the time given. **Request Due April 30<sup>th</sup>.**

**FAILURE TO SPEND  
EXCESS FUNDS**

**MUNICIPALITY WILL  
BE PENALIZED BY  
EXCESS AMOUNT.**



# History Report

- Reports the municipality's allocations and expenses with a running balance
- “Excess” status – If the balance on hand is greater than the allowed amount
- We will start sharing the report **twice** a year – **Mid October** and **Mid February**



# History Report

Municipality: TOWN OF _____			Grantee ID: _____		Status: <b>Excess</b>				
Program Year	Powell Bill Allocation		Yearly Total Appropriation	Expenditure Amount	Penalties	Other Receipts	Interest Amount	Closing Amount	Agreement
	October	January							
2012	\$163,879.61	\$163,879.60	\$327,759.21	\$162,547.62		\$523.78	\$3,812.49	\$1,155,548.99	2000001068
2013	\$164,860.90	\$164,860.90	\$329,721.80	\$292,989.59		-\$397.53	\$3,261.93	\$1,195,145.60	2000001560
2014	\$165,088.56	\$165,088.55	\$330,177.11	\$178,451.14		\$1,630.70	\$1,993.09	\$1,350,497.36	2000002538
2015	\$163,617.98	\$163,617.97	\$327,235.95	\$862,522.10		\$55,083.07	\$2,837.99	\$873,130.27	2000003581
2016	\$159,365.43	\$159,365.43	\$318,730.86	\$64,595.34		\$17,116.93	\$4,720.98	\$1,149,103.70	2000004762
2017	\$156,209.83	\$156,209.83	\$312,419.66	\$44,837.73		\$7,724.78	\$13,761.17	\$1,438,771.58	2000006098
2018	\$152,805.11	\$152,805.10	\$305,610.21	\$0.00		\$0.00	\$0.00	\$1,743,781.79	2000026430
Total of last ten (10) allocations:			\$1,594,173.79	Excess Accumulation: \$149,608.00					

## Example:

The municipality can accumulate the sum of 10 allocations.

They are in "Excess" by this amount.



## § 136-41.3(c) – Excess Accumulation of Funds Prohibited

No funds allocated to municipalities pursuant to G.S. 136-41.1 and 136-41.2 shall be permitted to accumulate for a period greater than permitted by this section. Interest on accumulated funds shall be used only for the purposes permitted by the provisions of G.S. 136-41.3. Except as otherwise provided in this section, **any municipality having accumulated an amount greater than the sum of the past 10 allocations made, shall have an amount equal to such excess deducted from the next allocation** after receipt of the report required by this section. Such deductions shall be carried over and added to the amount to be allocated to municipalities for the following year. Notwithstanding the other provisions of this section, the Department shall adopt a policy to **allow small municipalities to apply to the Department to be allowed to accumulate up to the sum of the past 20 allocations** if a municipality's allocations are so small that the sum of the past 10 allocations would not be sufficient to accomplish the purposes of this section.



## § 136-41.3(d) – Contracts for Maintenance and Construction

In the case of each eligible municipality, as defined in G.S. 136-41.2, **having a population of less than 5,000**, the Department of Transportation shall upon the request of such municipality made by official action of its governing body, on or prior to June 1, 1953, or **June 1** in any year thereafter, for the fiscal year beginning July 1, 1953, and for the years thereafter do such street construction, maintenance, or improvement on nonsystem streets as the municipality may request within the limits of the current or accrued payments made to the municipality under the provisions of G.S. 136-41.1.



# Powell Bill Penalties

- **Mileage Errors**
  - Formula Calculation for Penalty
- **Accrued Excess of Funds – § 136-41.3(c)**
  - Deducted from Future Allocation
- **Outstanding Municipal Agreements – § 136-41.3(e)**
  - Outstanding Balance Deducted





# Why does NCDOT need your Expenditure Report?

## *Powell Bill Expenditures July 1, 2017 through June 30, 2018*

Expense Type	Bikeways	Bridge Construction and Repair	Curb & Gutter	Debt Service Payment	Drainage & Storm Sewer	Engineering	Greenways	Maintenance	Maintenance as part of Paving Project
<b>Grantee</b>	<i>All participating Municipalities have submitted the Powell Bill Expenditure Report statutorily due on August 1, 2018.</i>								
1000006282				45,509.67	69,750.00			303,403.36	
1000006895								14,324.55	
1000006610					117,708.16			401,167.08	
1000006608				159,147.47			3,633.81	526,703.58	
1000006645								60,000.00	
1000006593			305.56	100,813.66		2,410.50		5,193.80	32,360.81
1000000496				23,041.50					
1000006806			536.35		18,619.37			3,061.54	
1000006597			7,468.83						
1000006807			442,663.06		1,137,273.00			1,071,079.24	317,764.26
1000006809								4,927.72	
1000006810					23,519.85			6,149.62	
1000006596			8,707.55			1,800.00		874,178.20	
10000									75.00
10000									

They are used for internal reports.

For example, this expense report shows all expenses for each municipality and is submitted to the NC Legislature each year.



# Fiscal Data Report

Purpose: Report **ALL** money **received and spent** for street purposes for the previous fiscal year.

- Required Documents:
  - None

Due by  
**December 1<sup>st</sup>**



# Why does NCDOT need your Fiscal Data Report?

The Powell Bill Unit is required to submit the Local Highway Finance Report (FHWA 536) to the US DOT Federal Highway Administration each year.

The information for the report comes from the municipalities' Fiscal Data Report.

This is why it is important for your municipality to submit the Fiscal Data Report by the due date of **December 1<sup>st</sup>** each year.

The public report burden for this information collection is estimated to average 360 hours annually.

Form Approved  
OMB No. 2125-0032

U.S. Department of Transportation Federal Highway Administration		<b>LOCAL HIGHWAY FINANCE REPORT</b>		STATE <b>NC</b>
				YEAR ENDING (mm/yy) <b>06/18</b>
This Information From The Records Of Project Management & Powell Bill Division of Planning and Programming, North Carolina Department of Transportation		Prepared By: <b>Dr. Majed Al-Ghandour, Ph.D., PE, CPM, M.ASCE, Manager</b>		
<b>I. DISPOSITION OF HIGHWAY-USER REVENUES AVAILABLE FOR LOCAL GOVERNMENT EXPENDITURE</b>				
Item	A. Local Motor-Fuel Taxes	B. Local Motor-Vehicle Taxes	C. Receipts from State Highway-User Taxes	D. Receipts from Federal Highway Administration
1. Total receipts available				
2. Minus amount used for collection expenses				
3. Minus amount used for nonhighway purposes				
4. Minus amount used for mass transit				
5. Remainder used for highway purposes		31,201,572	147,065,151	146,038
<b>II. RECEIPTS FOR ROAD AND STREET PURPOSES</b>				
Item	Amount	<b>III. DISBURSEMENTS FOR ROAD AND STREET PURPOSES</b>		
<b>A. Receipts from local sources:</b>		<b>A. Local highway disbursements</b>		
1. Local highway-user taxes		1. Capital outlay (from page 2)		
a. Motor fuel (from item I.A.5.)	-----	2. Maintenance		
b. Motor vehicle (from item I.B.5.)	31,201,572	3. Road and street services:		
c. Total (a. + b.)	31,201,572	a. Traffic control operations		
2. General fund appropriations	538,459,968	b. Snow and ice removal		
3. Other local imposts (from page 2)	19,936,687	c. Other		
4. Miscellaneous local receipts (from page 2)	63,566,137	d. Total (a. through c.)		
5. Transfers from toll facilities	-----	4. General administration & miscellaneous		
6. Proceeds of sale of bonds and notes:		5. Highway law enforcement and safety		
a. Bonds - original issues	56,931,830	6. Total (1 through 5)		
b. Bonds - refunding issues	-----	<b>B. Debt service on local obligations:</b>		
c. Notes	81,965,627	1. Bonds:		
d. Total (a. + b. + c.)	138,897,457	a. Interest		
7. Total (1 through 6)	790,061,819	b. Redemption		
<b>B. Private contributions</b>	23,287,209	c. Total (a. + b.)		
<b>C. Receipts from State government</b>		2. Notes		
(from page 2)	187,095,507	a. Interest		
<b>D. Receipts from Federal Government</b>		b. Redemption		
(from page 2)		c. Total (a. + b.)		
<b>E. Total receipts (A.7 + B.3 + C. + D.)</b>	886,415,123	3. Total (1 + 2)		
		<b>C. Payments to State for highways</b>		
		<b>D. Payments to toll facilities</b>		
		<b>E. Total disbursements (A.6 + B.3 + C. + D.)</b>		
		1,005,245,796		
<b>IV. LOCAL HIGHWAY DEBT STATUS</b> (Show all entries at par)				
	Opening Debt	Amount Issued	Redemptions	Closing Debt
<b>A. Bonds (Total)</b>	151,878,225	93,734,651	1,138,179,385	(892,566,509)
1. Bonds (refunding portion)	-----	-----	-----	-----
<b>B. Notes (Total)</b>	1/	76,195,209	728,974	134,184,093
				(57,259,910)
NOTES AND COMMENTS				
1/ Local government units did not report any Notes for street (highway) purposes during this reporting period.				

Form FHWA-536 (Rev. 12-96) PREVIOUS EDITIONS OBSOLETE (NEXT PAGE)



# NCDOT Division/District Engineers

- Assist with Project Coordination
- [Division of Highways Directory](#)

## H. Transportation Improvement Project (TIP):

N.C.G.S. 136-41.4 (effective October 1, 2007) provides the municipality an option to use some or all of its Powell Bill allocation for any Transportation Improvement Project currently on the approved project list within the municipality's limits or within the area of any metropolitan planning organization or rural planning organization. The amount of Powell Bill funds used must be an amount equal to that amount necessary to complete one full phase of the project.



# NCDOT Division Engineers

<b>Division 1:</b>	Jerry Jennings, PE	<a href="mailto:jjennings@ncdot.gov">jjennings@ncdot.gov</a>
<b>Division 2:</b>	Preston Hunter, PE	<a href="mailto:phunter@ncdot.gov">phunter@ncdot.gov</a>
<b>Division 3:</b>	Karen E. Collette, PE	<a href="mailto:kecollette@ncdot.gov">kecollette@ncdot.gov</a>
<b>Division 4:</b>	Ronnie Keeter, PE	<a href="mailto:rkeeter@ncdot.gov">rkeeter@ncdot.gov</a>
<b>Division 5:</b>	Joey Hopkins, PE	<a href="mailto:jhopkins@ncdot.gov">jhopkins@ncdot.gov</a>
<b>Division 6:</b>	Greg Burns, PE	<a href="mailto:gburns@ncdot.gov">gburns@ncdot.gov</a>
<b>Division 7:</b>	Mike Mills, PE	<a href="mailto:mmills@ncdot.gov">mmills@ncdot.gov</a>
<b>Division 8:</b>	Brandon H. Jones, PE	<a href="mailto:bhjohnes@ncdot.gov">bhjohnes@ncdot.gov</a>
<b>Division 9:</b>	Pat Ivey, PE	<a href="mailto:pivey@ncdot.gov">pivey@ncdot.gov</a>
<b>Division 10:</b>	Scott Cole, PE	<a href="mailto:scole@ncdot.gov">scole@ncdot.gov</a>
<b>Division 11:</b>	Michael A. Pettyjohn, PE	<a href="mailto:mpettyjohn@ncdot.gov">mpettyjohn@ncdot.gov</a>
<b>Division 12:</b>	Mark Stafford, PE	<a href="mailto:mstafford@ncdot.gov">mstafford@ncdot.gov</a>
<b>Division 13:</b>	Mark T. Gibbs, PE	<a href="mailto:mgibbs@ncdot.gov">mgibbs@ncdot.gov</a>
<b>Division 14:</b>	Brian Burch, PE	<a href="mailto:brianburch@ncdot.gov">brianburch@ncdot.gov</a>



# New Phone Tree



- Help to alleviate bottle necking on the phone line
- Connects to DOT-IT SAP (EBS) Support Services
- Connects to Powell Bill Staff



# Contact Details

Email: [NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov)

Phone: (919) 707-4586

Website: <https://connect.ncdot.gov/municipalities/State-Street-Aid/>

Staff:



**Majed Al-Ghandour**  
**Assistant Director**



**Molly Stevens**  
**Powell Bill Coordinator**



**Jennie Bunton**  
**Administrative Specialist**



**Terrie Glover**  
**Business Consultant**

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DOT-IT SAP (EBS) Support Services:

Email: [DOTITSSAPSupportServices@ncdot.gov](mailto:DOTITSSAPSupportServices@ncdot.gov)

Phone: (919) 707-2208 (local)



# Helpful Steps Before July 1<sup>st</sup>

- Advise us of staff changes throughout the year and submit access forms for new staff
- Review the Powell Bill information, deadlines, & instructions
  - Check the website for system changes and updated help guides — Do not use potentially outdated instructions
- Prepare supporting documents needed for Agreement/Certified Statement – street listing, map, add/delete sheet, etc.



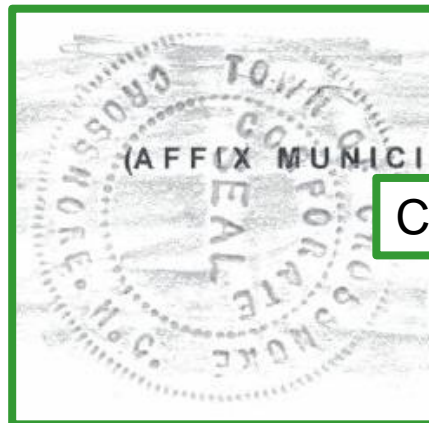
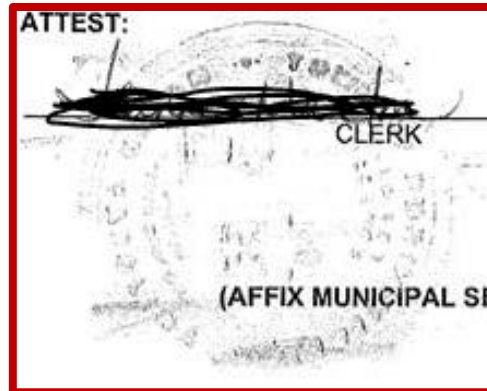
# Before Submitting

- Review form for accuracy and completion
  - no blanks allowed
- Review supporting documents for accuracy, completion, and legible signatures and seals
- Ensure all required documents are attached in the system — Documents should not be submitted via email
  - **ALL PAGES** of the signed forms **must be attached**
- A lot of returns for incomplete forms, missing attachments, & bad seals

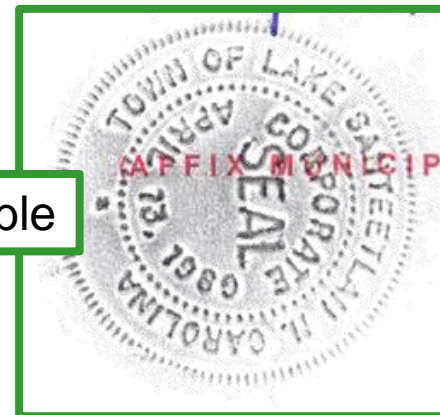


# Challenges – Embossed Seal

## Embossed Seals Not Legible



Clearly Visible





# Challenges – Streets

- Street Listing
  - Required Every Year
  - Must match the mileage on the Certified Statement
  - Excel or Word format preferred
- Add/Delete Sheet
  - Required when Powell Bill mileage has changed



# Challenges – Streets

- Do not include streets <16 ft wide

The word "street" as used in this section is hereby defined as any public road maintained by a municipality and open to use by the general public, and having an average width of not less than 16 feet. In order to obtain the necessary information to distribute the funds herein allocated, the Department of Transportation may require that each municipality eligible to receive funds under this section submit to it a statement, certified by a registered engineer or surveyor of the total number of miles of streets in such municipality. The Department of Transportation may in its discretion require the certification of mileage on a biennial basis.



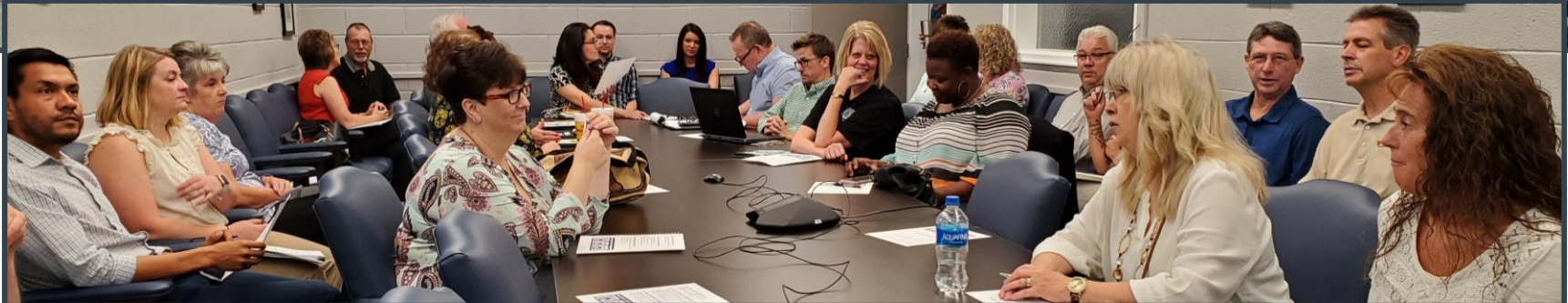
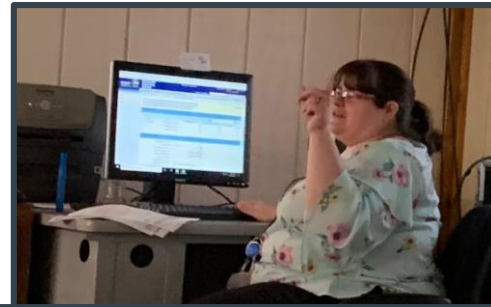


# 2019 Powell Bill Knowledge Transfer Training

- **5 Training Sessions**
  - 5/8/19: Raleigh (2 Sessions)
  - 5/14/19: Greenville
  - 6/5/19: Asheville
  - 6/12/19: Winston Salem
- **212** Total Attendees, **128** Municipalities

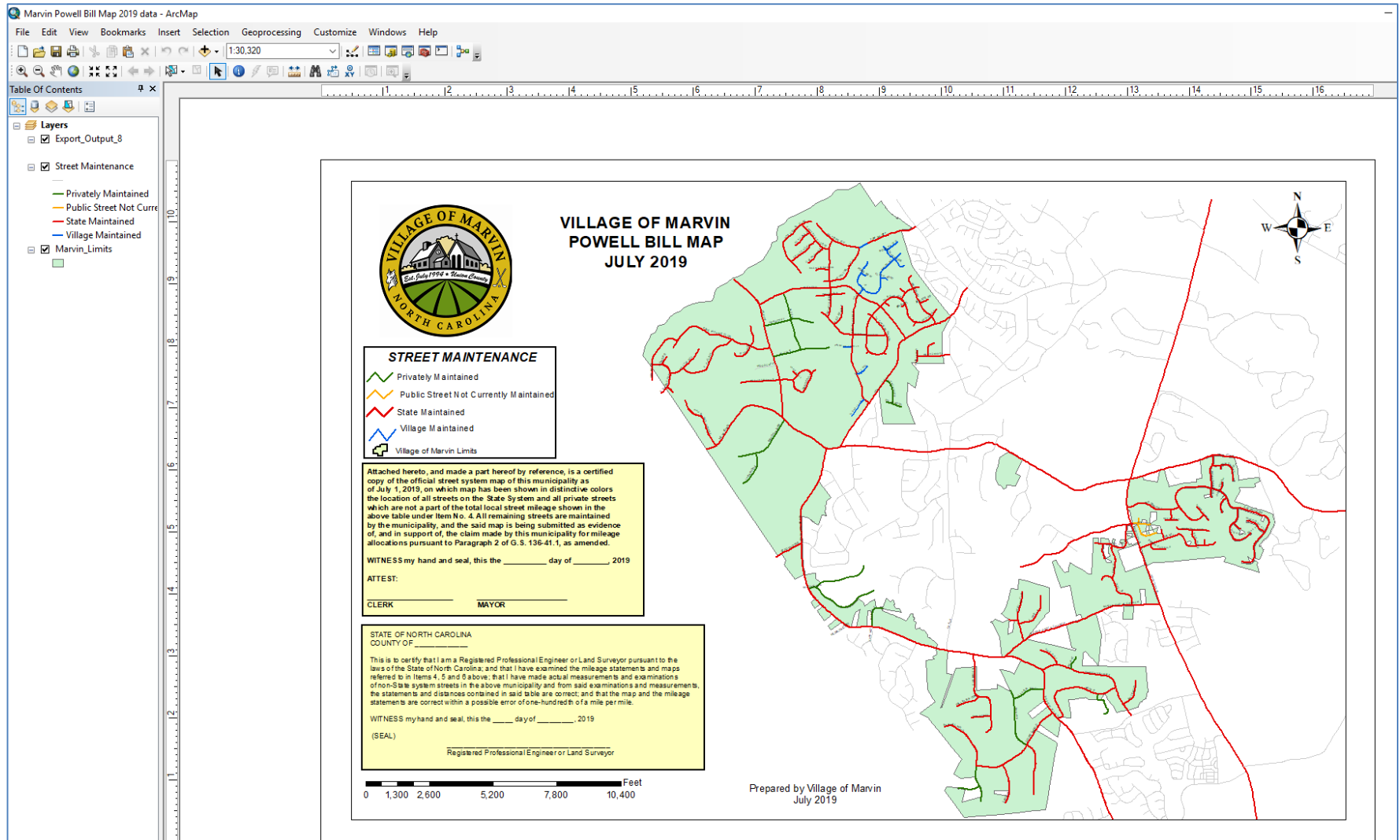


# 2019 Powell Bill Knowledge Transfer Training



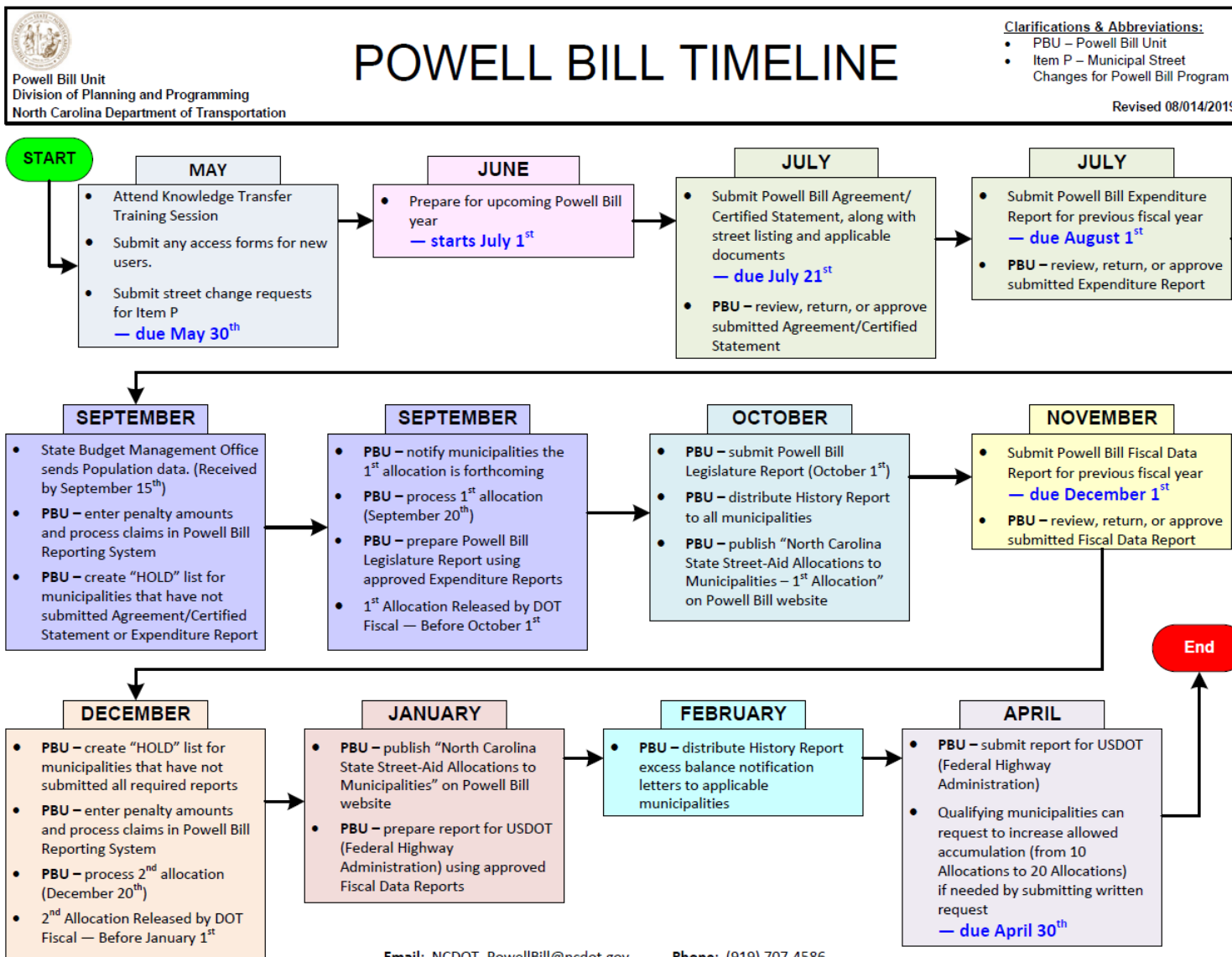


# GIS Files!



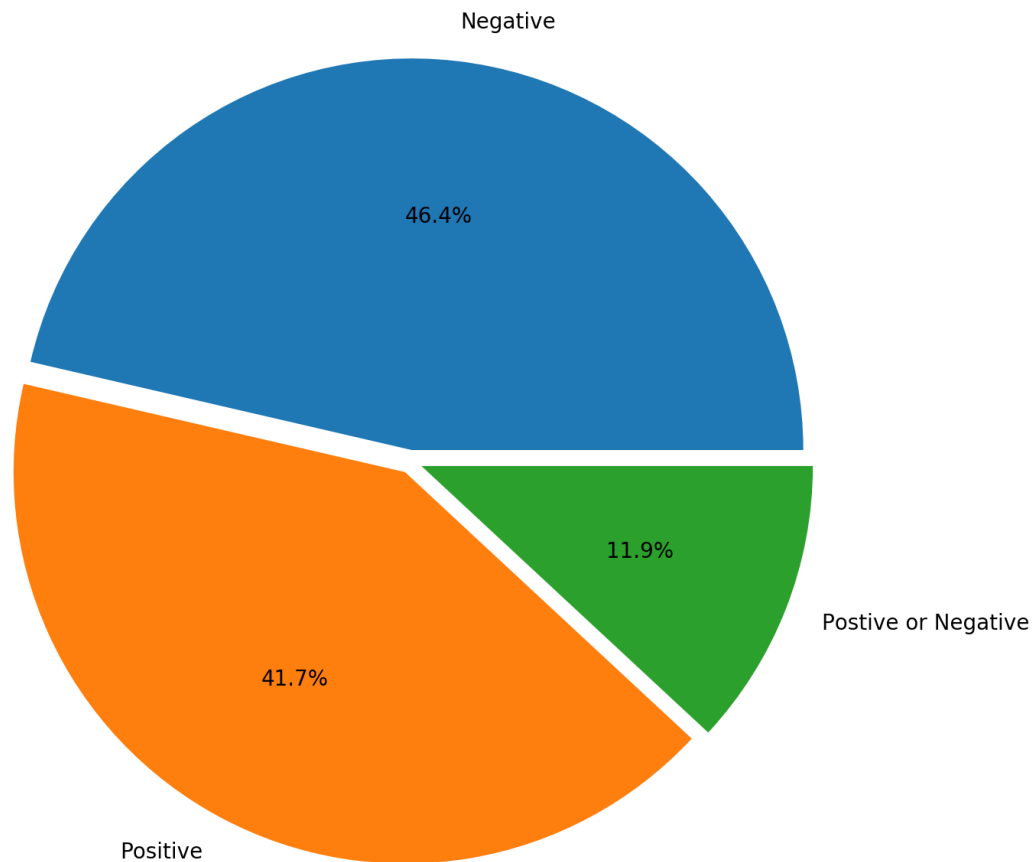


# Timeline





# Survey





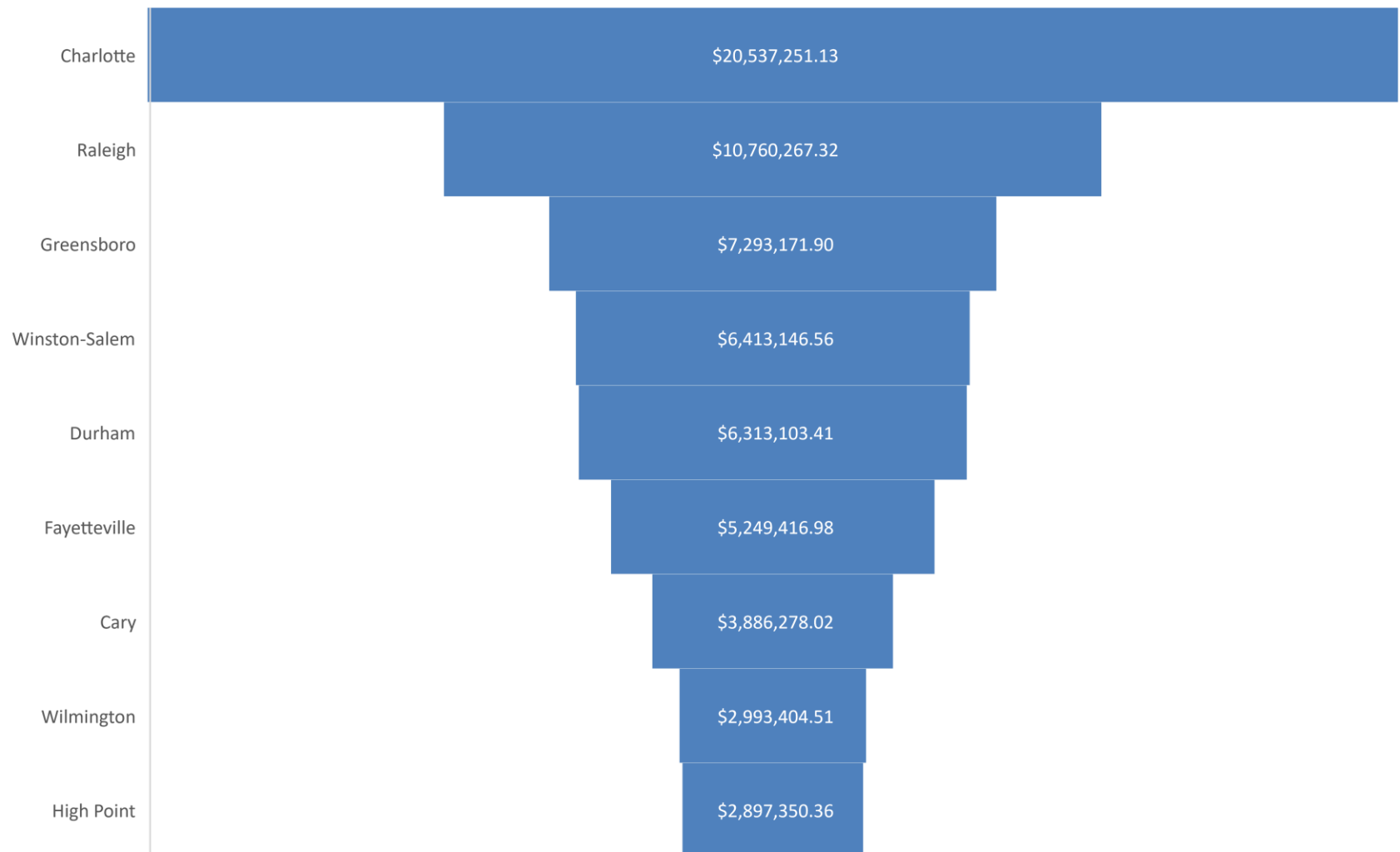
# Reporting and Dashboard

Grantor Program	GPM Element GUID	Authorized Amount	Total Authorized Amt	Billing Request Amt	Number of Agreements	Requested Amount	Expense Amount
		\$	\$	\$		\$	\$
OIG_POWELLBILL_2012	2012 POWELL BILL	142,804,746.40	142,804,746.40	0.00	508	0.00	136,584,844.98
OIG_POWELLBILL_2013	2013 Powell Bill	145,606,092.40	145,606,092.40	0.00	508	0.00	146,881,100.04
POWELLBILL_2014	2014 Powell Bill	147,289,634.47	147,289,634.47	0.00	508	0.00	142,461,155.87
POWELLBILL_2015	2015 Powell Bill	147,728,810.43	146,503,512.74	0.00	499	0.00	152,943,114.06
POWELLBILL_2016	2016 Powell Bill	147,181,092.92	147,181,092.92	0.00	507	0.00	151,325,722.56
POWELLBILL_2017	2017 Powell Bill	147,611,197.74	147,611,197.74	0.00	508	0.00	144,835,315.82
POWELLBILL_2018	2018 Powell Bill	147,338,236.63	147,338,236.63	0.00	508	0.00	10,789,273.08
POWELLBILL_2019	2019 Powell Bill	0.00	0.00	0.00	508	0.00	0.00
Overall Result		1,025,559,810.99	1,024,334,513.30	0.00	4,054	0.00	885,820,526.41



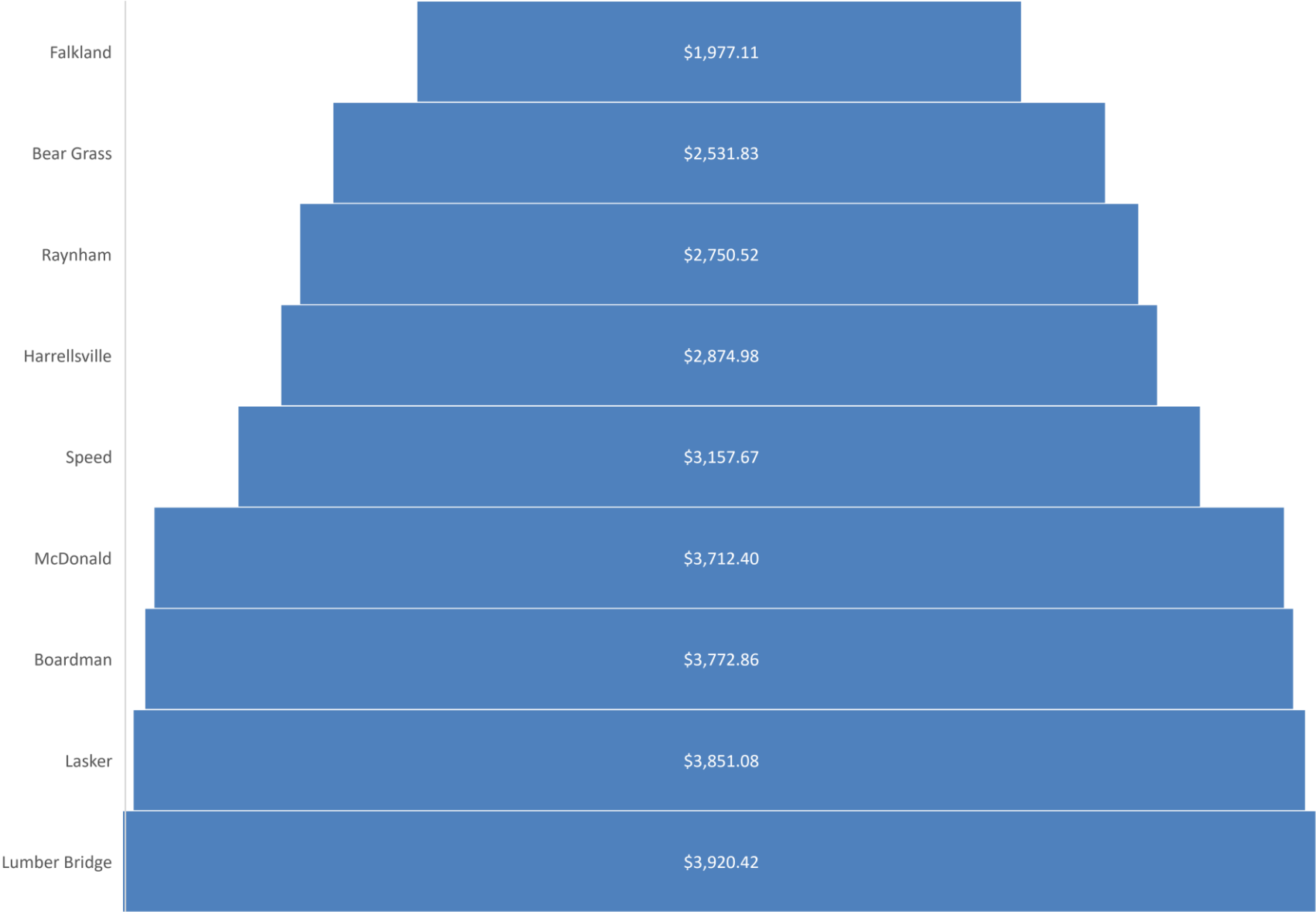
# Dashboard

## 2018 PB Total Allocation





2018 PB Total Allocation







## Powell Bill Expenditures and Revenues

Print Screen

Export to Excel

Select Program Year

2018; 2017; 2016; 2015; 2014; 2013; #;

1978; 1979; 1980; 1981; 1982; 1983;

1984; 1985; 1986; 1987; 1988; 1989;

1990; 1991; 1992; 1993; 1994; 1995;

1996; 1997; 1998; 1999; 2000; 2001;

2002; 2003; 2004; 2005; 2006; 2007;

2008; 2009; 2010; 2011; 2012; 2019

Graph

Table

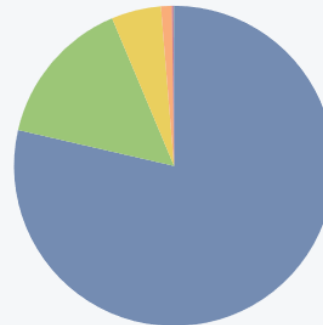
Grantee	Expenditure Amount * 1,000 \$	Revenue Amount * 1,000 \$
TOWN OF FONTANA DAM	22	140
TOWN OF RED CROSS	64	100
TOWN OF SPENCER MOUNTAIN	66	129
TOWN OF WATHA	75	88
TOWN OF ALLIANCE	79	105
TOWN OF FALKLAND	85	179
VILLAGE OF MISENHEIMER	94	111
TOWN OF BEAR GRASS	97	183
TOWN OF SEDALIA	100	109
TOWN OF SPEED	104	222
TOWN OF BOARDMAN	111	116
TOWN OF HARRELLSVILLE	113	118
TOWN OF RAYNHAM	116	141
TOWN OF MCDONALD	128	215
TOWN OF EARL	133	207
TOWN OF BETHANIA	135	145
TOWN OF MCFARLAN	144	155
TOWN OF LASKER	145	159
TOWN OF GODWIN	155	675
TOWN OF EASTOVER	156	186
TOWN OF HASSELL	160	193
TOWN OF MACON	175	431
TOWN OF BERMUDA RUN	175	201
TOWN OF DILLSBORO	179	213
TOWN OF MESIC	183	209
TOWN OF SEVEN SPRINGS	186	304
VILLAGE OF ST HELENA	191	209
TOWN OF LANSING	195	215
TOWN OF PROCTORVILLE	196	211
TOWN OF SIMS	198	

Expenditures

Revenue

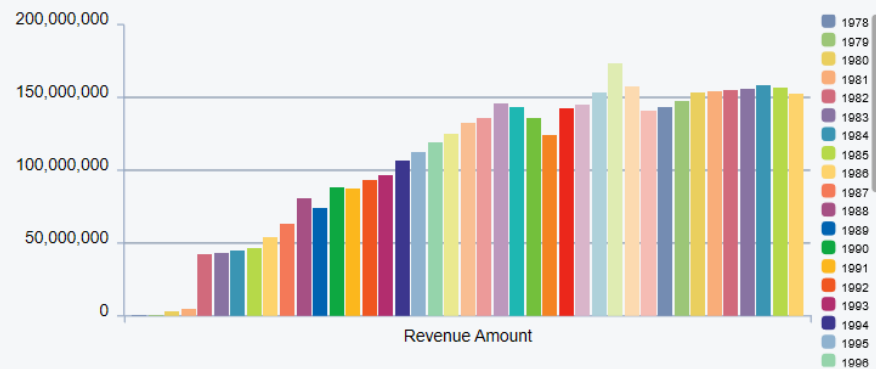
All Grantees

Pie &lt;-&gt; Column

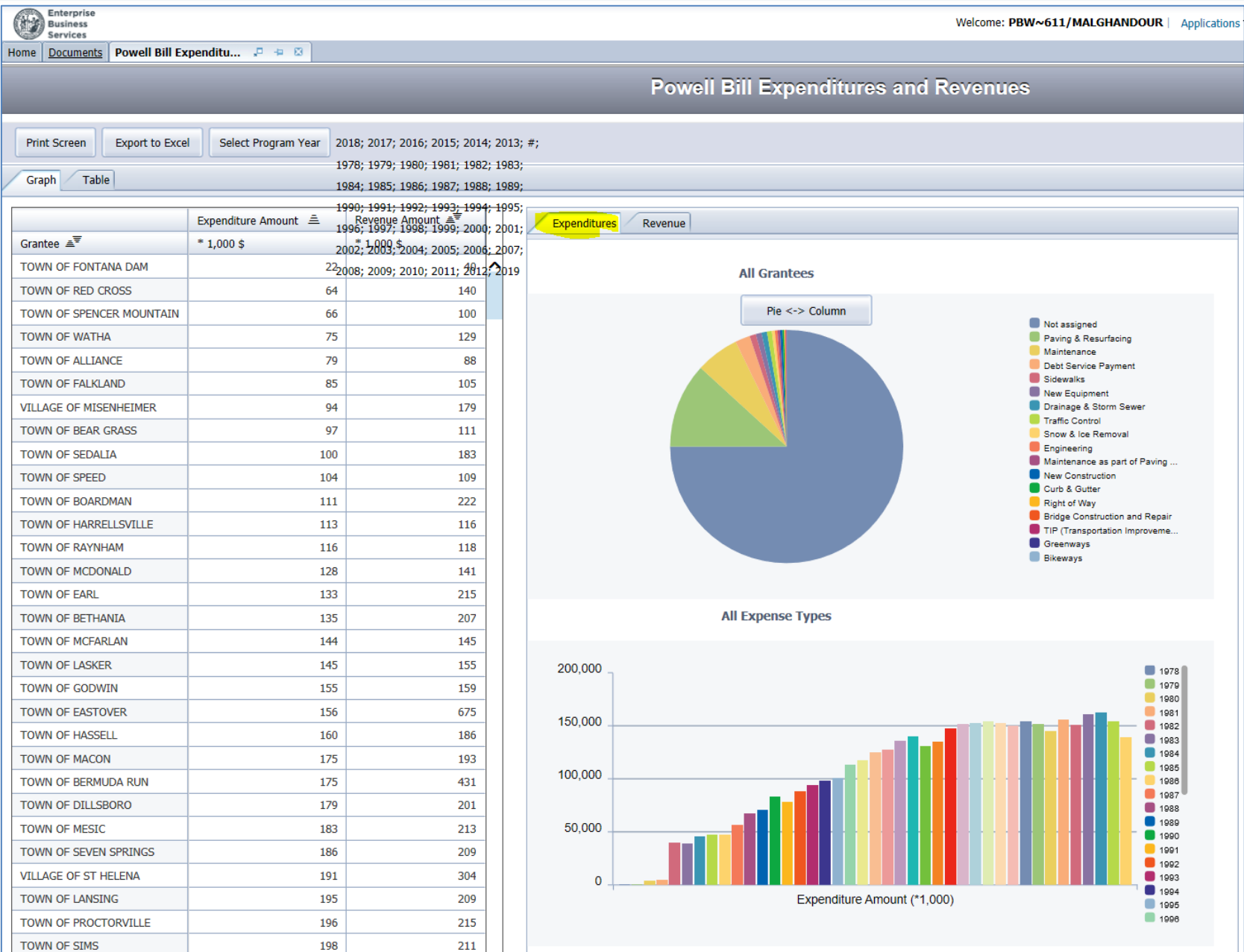


- Not assigned
- Population Allocation
- Mileage Allocation
- Assessments/Reimbursements...
- Interest Earned
- Sale/Transfer-Equipment
- Corrections
- Sales Tax Refund

All Revenue Types

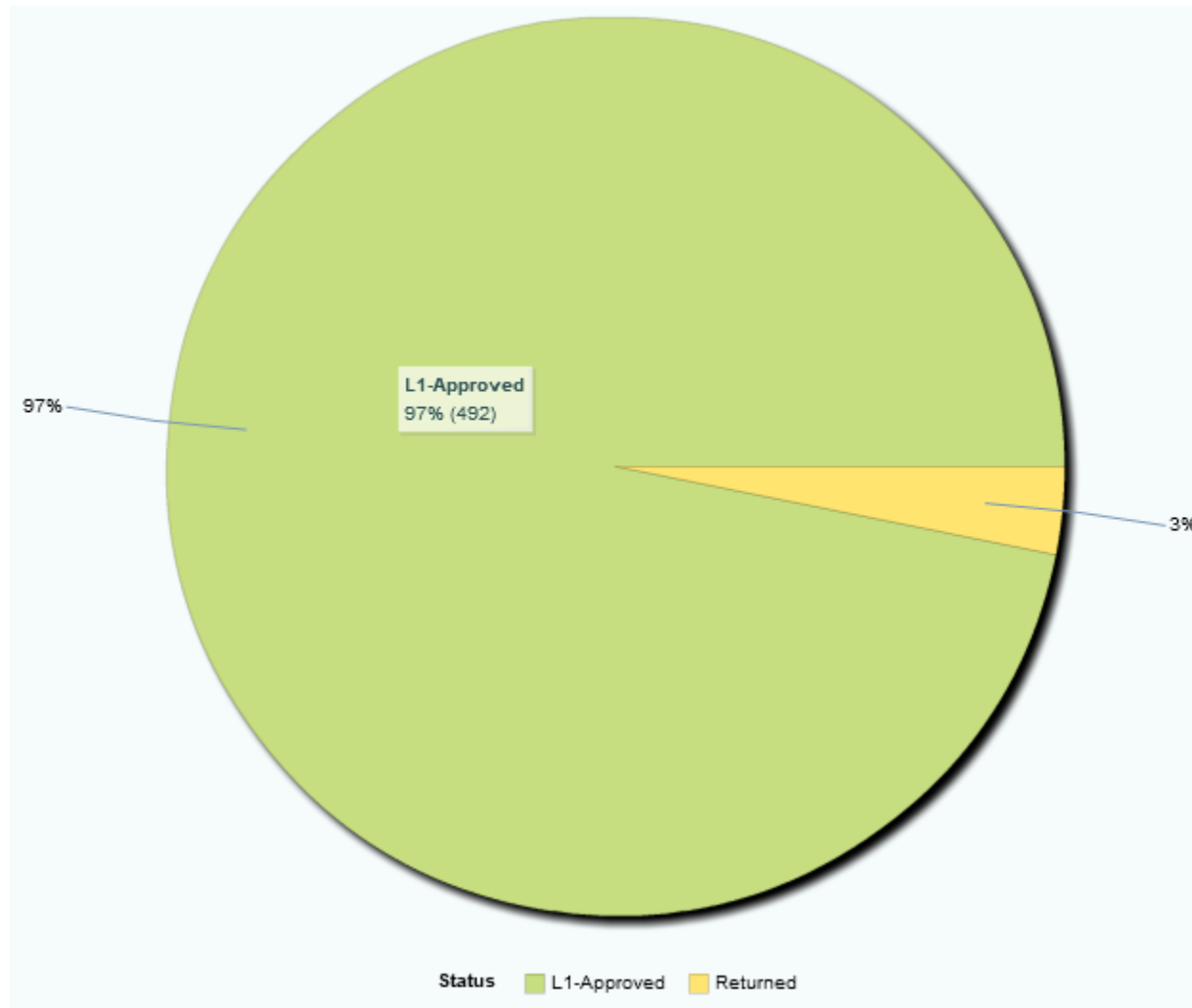








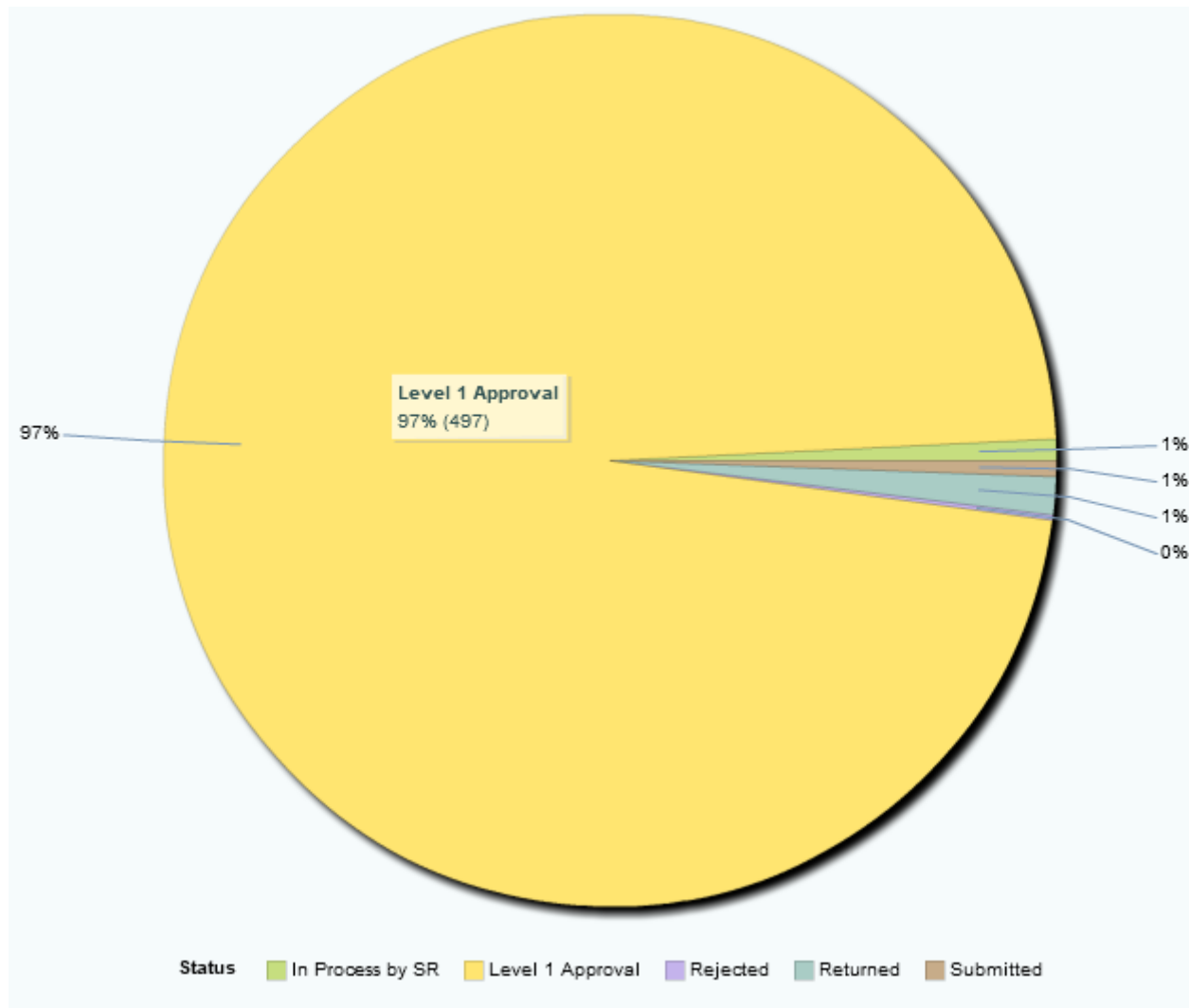
# 2019 PB Certified Statement



As 8/15/19



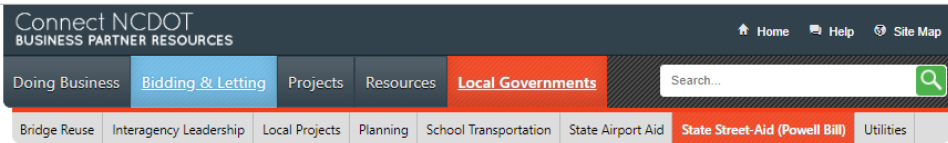
# 2019 PB Expenditure Report



As 8/15/19



# Web Site



## State Street-Aid (Powell Bill) Program

Powell Bill allocations are made to incorporated municipalities which establish their eligibility and qualify per North Carolina General Statute 136-41.1 through 136-41.4.

Connect NCDOT > Local Governments > State Street-Aid (Powell Bill)

### Powell Bill Program (STATE AID TO MUNICIPALITIES)

The 2019 Powell Bill Program will begin on July 1, 2019.

In preparation, we suggest that you take a moment to go to the Enterprise Business Services website (<https://www.ebs.nc.gov/lrj/portal>) to ensure that your able log in without any issues. It is possible that your account went inactive if you haven't logged in for a while. If you are unable to log in or have forgotten your password, please contact the DOT-IT SAP (EBS) Support Services staff on 919-707-2208.

Once you log in, keep in mind you won't be able to do anything until July 1, the opening date for Powell Bill.

This is also a good time to send us any updates to your staff, adding or removing anyone from the system as well as updating contact information. If you have staff changes, please email us at [NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov).

The Powell Bill Reporting System will open on July 1<sup>st</sup> and you will have until July 22<sup>nd</sup> to complete the Certified Statement and attach the necessary documentation.

The Powell Bill allocations are made to incorporated municipalities which establish their eligibility and qualify per North Carolina General Statute 136-41.1 through 136-41.4. Annually, State Street-Aid (Powell Bill) allocations are made to incorporated municipalities which establish their eligibility and qualify as provided by G.S. 136-41.1 through 136-41.4.

### Important Dates to Remember

**IMPORTANT DATES TO REMEMBER**

- July 1-21**: Certified Statement, street listing, certified Powell Bill map, and add/delete sheet (if applicable)
- August 1**: Powell Bill Expenditures Report is statutorily due
- December 1**: Municipal Street Fiscal Data Report is due

### Requirements

Powell Bill General Statutes (State Street-Aid Allocation Law)

Powell Bill Compliance Supplement (Non-State System Street-Aid Allocation)

Participation Requirements

### Powell Bill Reporting System

Logon to Powell Bill Reporting System (PBRs)

Important Dates to Remember

Powell Bill Access Authorization Form

Access Information

Helpful Tips

FAQ

### "How To Navigate" Videos

Certified Statement Video

Expenditure Report Video

Fiscal Data Report Video

### Instructions

<https://connect.ncdot.gov/municipalities/State-Street-Aid/Pages/default.aspx>



# Important Dates to Remember

**May 30<sup>th</sup>** – Deadline to submit street change requests for the June [Board of Transportation](#) meeting

**July 1<sup>st</sup>** – Beginning of the Powell Bill year

**July 21<sup>st</sup>** – Agreement/Certified Statement Due

**August 1<sup>st</sup>** – Expenditure Report Due

**December 1<sup>st</sup>** – Fiscal Data Report Due

**April 30<sup>th</sup>** – Qualifying municipalities can request an exception to accumulate 20 allocations



# Handouts

## State Street-Aid (Powell Bill) Program

**Website:** <https://connect.ncdot.gov/municipalities/State-Street-Aid/>

**Email:** [NCDOT\\_PowellBill@ncdot.gov](mailto:NCDOT_PowellBill@ncdot.gov)

**Phone:** (919) 707-4586

## For user ID and Password related help only:

**Contact:** DOT-IT SAP (EBS) Support Services

*(You must provide your 8-digit number (PIN) provided on your Access Authorization Form)*

**Hours:** Monday – Friday 7:00am – 5:00pm

**Phone:** (919) 707-2208 (local)

**Email:** [DOTITSAPSupportServices@ncdot.gov](mailto:DOTITSAPSupportServices@ncdot.gov)

## The Office of State Budget Management

**Website:** <https://www.osbm.nc.gov/demog/municipal-population-estimates>

**Contact:** Dr. Michael Cline

**Phone:** (919) 807- 4756

**Email:** [michael.cline@osbm.nc.gov](mailto:michael.cline@osbm.nc.gov)

**IMPORTANT DATES TO REMEMBER**

Task	Due Date
Certified Statement, street listing, certified Powell Bill map, and add/delete sheet (if applicable)	July 1-21
Powell Bill Expenditures Report is statutorily due	August 1
Municipal Street Fiscal Data Report is due	December 1

The graphic features a dark blue header with the title 'IMPORTANT DATES TO REMEMBER' in white. Below the header are three white rectangular boxes, each containing a task description and a calendar icon. The first box is for the Certified Statement, street listing, certified Powell Bill map, and add/delete sheet (if applicable), with a due date of July 1-21. The second box is for the Powell Bill Expenditures Report, which is statutorily due on August 1. The third box is for the Municipal Street Fiscal Data Report, which is due on December 1. Each calendar icon is a blue circle with a red header and a white body showing the month and date.



# Handouts

<https://www.ncleg.net/Sessions/2015/Bills/House/HTML/H97v9.html>

## STABILIZATION OF FUNDING FOR STATE AID TO MUNICIPALITIES

### SECTION 29.17D.(a) G.S. 136-41.1(a) reads as rewritten:

"(a) There is annually appropriated out of the State Highway Fund a sum equal to ten and four tenths percent (10.4%) of the net amount after refunds that was produced during the fiscal year by the tax imposed under Article 36C of Chapter 105 of the General Statutes and on the equivalent amount of alternative fuel taxed under Article 36D of that Chapter. One-half upon appropriation of funds by the General Assembly to the Department of Transportation for State aid to municipalities, one-half of the amount appropriated shall be allocated in cash on or before October 1 of each year to the cities and towns of the State in accordance with this section. The second one-half of the amount appropriated shall be allocated in cash on or before January 1 of each year to the cities and towns of the State in accordance with this section. The appropriation from the Highway Fund shall be based on revenue collected during the fiscal year preceding the date the distribution is made.

Seventy-five percent (75%) of the funds appropriated for cities and towns shall be distributed among the several eligible municipalities of the State in the percentage proportion that the population of each eligible municipality bears to the total population of all eligible municipalities according to the most recent annual estimates of population as certified to the Secretary of Revenue by the State Budget Officer. This annual estimation of population shall include increases in the population within the municipalities caused by annexations accomplished through July 1 of the calendar year in which these funds are distributed. Twenty-five percent (25%) of said fund shall be distributed among the several eligible municipalities of the State in the percentage proportion that the mileage of public streets in each eligible municipality which does not form a part of the State highway system bears to the total mileage of the public streets in all eligible municipalities which do not constitute a part of the State highway system.

It shall be the duty of the mayor of each municipality to report to the Department of Transportation such information as it may request for its guidance in determining the eligibility of each municipality to receive funds under this section and in determining the amount of allocation to which each is entitled. Upon failure of any municipality to make such report within the time prescribed by the Department of Transportation, the Department of Transportation may disregard such defaulting unit in making said allotment.

The funds to be allocated under this section shall be paid in cash to the various eligible municipalities on or before October 1 and January 1 of each year as provided in this section. Provided that eligible municipalities are authorized within the discretion of their governing bodies to enter into contracts for the purpose of maintenance, repair, construction, reconstruction, widening, or improving streets of such municipalities at any time after January 1 of any calendar year in total amounts not to exceed ninety percent (90%) of the amount received by such municipality during the preceding fiscal year, in anticipation of the receipt of funds under this section during the next fiscal year, to be paid for out of such funds when received.

The Department of Transportation may withhold each year an amount not to exceed one percent (1%) of the total amount appropriated for distribution under this section for the purpose of correcting errors in allocations: Provided, that the amount so withheld and not

SESSION LAW 2015-241  
HOUSE BILL 97

<https://www.ncleg.net/EnactedLegislation/SessionLaws/HTML/2017-2018/SL2017-57.html>

## STATE AID TO MUNICIPALITIES/NO FUNDS IF MUNICIPALITY FAILS TO FILE STATEMENT AND STUDY HOW TO ACCOUNT FOR SEASONAL POPULATION SHIFTS

### SECTION 34.17.(a) G.S. 136-41.3 reads as rewritten:

"§ 136-41.3. Use of funds; records and annual statement; excess accumulation of funds; contracts for maintenance, etc., of streets.

(a) Uses of Funds. – The Except as otherwise provided in this subsection, the funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall be expended by said cities and towns primarily for the resurfacing of streets within the corporate limits of the municipality but may also be used for the purposes of maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare including bridges, drainage, curb and gutter, and other necessary appurtenances within the corporate limits of the municipality or for meeting the municipality's proportionate share of assessments levied for such purposes, or for the planning, construction and maintenance of bikeways, greenways, or sidewalks. The funds allocated to cities and towns under the provisions of G.S. 136-41.2 shall not be expended for the construction of a sidewalk into which is built a mailbox, utility pole, fire hydrant, or other similar obstruction that would impede the clear passage of pedestrians on the sidewalk.

....  
(b1) Failure to File. – A municipality that fails to file the statement required under subsection (b) of this section by October 1 is ineligible to receive funds allocated on October 1 under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement. A municipality that fails to file the statement required under subsection (b) of this section by January 1 is ineligible to receive funds allocated under G.S. 136-41.1 or G.S. 136-41.2 for the fiscal year in which the municipality failed to file the statement.

....  
SECTION 34.17.(b) Study. – The Department of Transportation shall study how to adjust the formula in G.S. 136-41.1(a) to account for seasonal shifts in municipal populations. The Department of Transportation shall report its findings, including any legislative recommendations, to the Joint Legislative Transportation Oversight Committee by December 1, 2017.

SECTION 34.17.(c) Effective Date. – G.S. 136-41.3(b1), as enacted by subsection (a) of this section, is effective when it becomes law and applies to allocations on or after that date. The remainder of this section is effective when it becomes law.

SESSION LAW 2017-57  
SENATE BILL 257



